

# CROMHALL PARISH COUNCIL

*www.cromhallpc.org.uk*

## **I hereby give notice of a meeting of Cromhall Parish Council, to be held on Tuesday 23<sup>rd</sup> April 2024 at 7:30pm at Cromhall Village Hall**

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

*Emma Pattullo*  
Clerk/RFO, Cromhall Parish Council

*Published: 17<sup>th</sup> April 2024*

## **AGENDA**

### **1 PUBLIC PARTICIPATION**

In line with standing orders 3e-k

### **2 Apologies**

To note apologies for absence.

### **3 Declarations of interest (if any) and dispensations**

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

### **4 Approval of previous minutes**

To approve the minutes of the meeting of 26<sup>th</sup> March 2024. Draft copies are available on the council's [website](#).

### **5 Exclusion of public and press**

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960

### **6 To consider co-option to the vacant council seat**

### **7 Planning**

*Planning applications & decisions can be viewed via the South Glos Council website:*  
<https://beta.southglos.gov.uk/planning-and-development/planning-applications/>

#### **7.1 To review and resolve response to the following planning applications**

- i. [P24/00945/TRE](#) - Applegate Tortworth Road Cromhall - Works to 2no. beech trees to reduce by 3.5 meters in spread laterally and crown lift to 4m. Trees covered by tree preservation order SGTPO09/11 dated 21st November 2011.

## 8 To receive reports

8.1 To receive report from SGC Ward Councillor

8.2 To receive report from the Clerk

8.3 To receive external meeting feedback or other updates from councillors (no decision required)

## 9 Parish matters for decision

9.1 To consider actions to reduce dog fouling

9.2 To consider future plans towards improving road safety

9.3 To consider possible involvement with Cromhall-Charfield Greenway proposal

9.4 To consider request from Cromhall Horticultural Society for use of school field

## 10 Council administration

10.1 To note expiry of the clerk's probationary period and confirm appointment

10.2 To approve contractual increase in salary scale point

10.3 To adopt a Reserves Policy (*paper 1*)

10.4 Training and Development

10.4.1 To review and re-adopt the Training and Development Policy (*paper 2*)

10.4.2 To sign a Training Agreement for the clerk to undertake CiLCA qualification

10.4.3 To consider councillor training needs

## 11 Finance

*Paper 3 – financial summary for the year to 31<sup>st</sup> March 2024*

*Paper 4 – receipts and payments schedule*

11.1 To receive financial summary for the year to 31<sup>st</sup> March 2024

11.2 To note arrangements for internal & external audits

11.3 To note receipts

11.4 To approve payments

11.5 To consider grant requests

Organisation	Amount requested	Purpose
Cromhall Horticultural Society	£600	Hire of marquee for Flower Show
Tea at Three (Tat3) – S <sup>t</sup> Andrew's Church PCC	£265	Social group - hall hire and contribution towards outings
Benefice Newsletter	£300	Distribution of printed copies to all Cromhall residents
S <sup>t</sup> Andrew's School	Up to £360 Up to £3,612	Speed awareness signs Laptops

11.6 To approve closure of the NatWest current account

## 12 Items for next agenda

The next meeting of the council will be held on Tuesday 28<sup>th</sup> May 2024.

Supporting papers are available on the council's website ([www.cromhallpc.org.uk](http://www.cromhallpc.org.uk))