

# CROMHALL PARISH COUNCIL

*www.cromhallpc.org.uk*

## **I hereby give notice of a meeting of Cromhall Parish Council, to be held on Tuesday 26th March 2024 at 7:30pm at Cromhall Village Hall**

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

*Emma Pattullo*  
Clerk/RFO, Cromhall Parish Council

*Published: 20<sup>th</sup> March 2024*

## **AGENDA**

### **1 PUBLIC PARTICIPATION**

In line with standing orders 3e-k

### **2 Apologies**

To note apologies for absence

### **3 Councillor vacancy**

To note that a vacancy has been created by the resignation of Cllr. Lorraine Palmer.

### **4 Election of vice chairman**

To elect a vice chairman, following the resignation of Cllr Palmer.

### **5 Declarations of interest (if any) and dispensations**

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

### **6 Approval of previous minutes**

To approve the minutes of the meeting of 27<sup>th</sup> February 2024.

[Draft minutes](#) are available on the council's website.

### **7 Exclusion of public and press**

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960

### **8 Planning**

#### **8.1 To review and resolve response to the following planning applications**

- i. [P24/00397/HH](#) & [P24/00398/LB](#) - The Gables, Talbots End, Cromhall - Installation of staircase to cellar and erection of new replacement rear conservatory.
- ii. [P24/00389/F](#) - 1-10 Church Lane, Cromhall - Works to 10. dwellings with the application of render and brick slip finish to external walls, and extension of roof eaves and verges.

- iii. [P23/02597/F](#) - Land North of Church Lane, Cromhall - Erection of 47 dwellings with access provided from Church Lane, drop-off/parking area and coach turning point for St Andrew's Primary School and St Andrew's Church, public open space, drainage, provision of new footpath and widening of Church Lane, landscaping and ancillary works. (Reconsultation on revised plans)

## **9 Items to note**

**9.1 To receive report from SGC Ward Councillor**

**9.2 To receive report from the Clerk**

**9.3 To receive any updates from councillors**

## **10 Items for decision**

**10.1 To review GDPR policies ([Data Protection](#), Privacy Notices for [Staff/Councillors](#) and [General Public](#))**

**10.2 To note compliance with GDPR and Freedom of Information requirements for the past year**

**10.3 To review the Grants Policy (*paper 1*) and procedures for grant awards**

**10.4 To consider quotations for works at Hawkers Knapp – replacement or removal of steps**

**10.5 To note play area inspection reports & determine action required, if any**

**10.6 To resolve responses to consultations received:**

**10.6.1 South Glos. Council – [Council Plan 2024-2028](#)**

Comments by 12<sup>th</sup> April.

## **11 Financial matters**

*Paper 2 – Payments schedule*

**11.1 To approve payments**

**11.2 To note spending under section 137 of the Local Gov<sup>t</sup> Act 1972 during financial year 2023/24**

## **12 Items for next agenda**

The next meeting of the council will be held on Tuesday 23<sup>rd</sup> April 2024

Attachments available on the council's website ([www.cromhallpc.org.uk](http://www.cromhallpc.org.uk)):

Draft minutes of meeting of 27<sup>th</sup> February 2024

Paper 1 – Grants policy

Paper 2 – Payment schedule