

# CROMHALL PARISH COUNCIL

*www.cromhallpc.org.uk*

## **I hereby give notice of a meeting of Cromhall Parish Council, to be held on Tuesday 27<sup>th</sup> February 2024 at 7:30pm at Cromhall Village Hall**

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

Linked documents are available on the council's website: [www.cromhallpc.org.uk](http://www.cromhallpc.org.uk).

*Emma Pattullo*  
Clerk/RFO, Cromhall Parish Council

*Published: 21<sup>st</sup> February 2024*

## **AGENDA**

### **1 PUBLIC PARTICIPATION**

In line with standing orders 3e-k

### **2 Apologies**

To note apologies for absence.

### **3 Declarations of interest (if any) and dispensations**

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

### **4 Approval of previous minutes**

To approve the [minutes of the meeting of 23<sup>rd</sup> January 2024](#).

### **5 Exclusion of public and press**

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960.

### **6 To consider co-option to the vacant council seats**

### **7 Planning**

#### **7.1 To review and resolve response to the following planning applications, plus any received after publication of this agenda**

Current planning applications can be found on the [South Glos Council Planning website](#).

No applications received prior to publication of the agenda.

#### **7.2 To note the following planning decisions**

- i. P22/07114/F - Varley Farm, Talbots End, Cromhall - Construction of a solar farm, with associated works, equipment and infrastructure. *Decision: Approved with conditions*
- ii. P23/03349/HH - 5 Meadow Road Leyhill - Erection of two storey and single storey rear extension to provide additional living accommodation. *Decision: Approved with conditions*

- iii. P23/01603/RVC - Wickwar Quarry, The Downs, Wickwar - Variation of condition 1 attached to permission PT11/2203/MW to update the proposed timeframe in which works described cease and variation of condition 7 attached to PT11/2203/MW to increase daily HGV movement to and from the site. *Decision: Approved with conditions*

## 8 Items for decision

### 8.1 To review and re-adopt the following policies:

- 8.1.1 [Standing Orders](#)
- 8.1.2 [Financial Regulations](#)
- 8.1.3 [Scheme of Delegation](#)
- 8.1.4 [Complaints Procedure](#)
- 8.1.5 [Publication Scheme](#)
- 8.1.6 [Training & Development Policy](#)
- 8.1.7 [Disciplinary Policy](#)
- 8.1.8 [Grievance Policy](#)

### 8.2 To review the [Asset Register](#)

### 8.3 To note progress on meeting the requirements of the [internal audit report](#) for the year 2022/23 and decide on further action required, if any

### 8.4 To consider revised quotation for works to steps at Hawkers Knapp

### 8.5 To consider quotations for fitting of new benches at the playground

### 8.6 To consider quotations for safety surveys of trees on council land

### 8.7 To note fitting of the defibrillator at Heathend Garage and consider further works required to maintain warranty

### 8.8 To resolve responses to consultations received:

- 8.8.1 South Glos. Council – [Council Plan 2024-28](#)  
*Comments by 12<sup>th</sup> April 2024*

## 9 Items to note

### 9.1 To receive report from the Clerk

### 9.2 To receive report from SGC Ward Councillor

## 10 Financial matters

[Payments schedule](#) - attached

### 10.1 To approve payments

### 10.2 To approve payment of future staff costs by bank standing order

## 11 Items for next agenda

## 12 Meeting closure

The next meeting of the council will be held on Tuesday 26<sup>th</sup> March 2024