

CROMHALL PARISH COUNCIL

www.cromhallpc.org.uk

I hereby give notice of a meeting of Cromhall Parish Council, to be held on Tuesday 23rd January 2024 at 7:30pm at Cromhall Village Hall

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

Emma Pattullo
Clerk/RFO, Cromhall Parish Council

Published: 16th January 2024

AGENDA

1 PUBLIC PARTICIPATION

In line with standing orders 3e-k

2 Apologies

To note apologies for absence.

3 Declarations of interest (if any) and dispensations

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

4 Approval of previous minutes

To approve the [minutes of the meeting of 5th December 2023](#).

5 Exclusion of public and press

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960

6 Planning

6.1 To review and resolve response to the following planning applications

- i. [P22/04731/F](#) - Land Off Bristol Road Cromhall GL12 8AQ - Erection of 31 no. dwellings, with access, landscaping and associated works. Creation of 10. space shared car park (reconsultation on revised plans).

6.2 To note the following planning decisions

- i. P23/02826/F - 9 The Burltons, Cromhall, Wotton Under Edge - Erection of single storey side, rear and front extension to form annexe ancillary to main dwelling (resubmission of P23/02023/F).
Decision: Approved with conditions.

6.3 To resolve a response to the South Glos. Council [Local Plan Phase 3 consultation](#)

7 Items for decision

7.1 To consider renewal of the contract with South Glos. Council for provision of localism services

Proposed three year contract from 1st April 2024, includes grass cutting and emptying of waste bins

7.2 To consider entering into negotiations for renewal of the school field lease

7.3 To review quotations for replacement of benches at Townwell play area and select a supplier

7.4 To determine future responsibilities for management of the defibrillators

7.5 To determine arrangements for the council's postal address

7.6 To determine a date for the May annual council meeting

7.7 To consider request from Cromhall village hall committee for a letter of support for grant funding bid

8 Items to note

8.1 To receive report from the Clerk

8.2 To receive report from SGC Ward Councillor

8.3 To receive update on road safety matters

8.4 To note advertising of two casual vacancies

8.5 To note article in recent "Five Alive" magazine re: road safety

8.6 To note play area inspection reports

9 Financial matters

[Paper 1 – Finance report Q3 & payment schedule](#)

9.1 To note spend against budget to end December 2023 and approve bank reconciliation

9.2 To note receipts

9.3 To note payments made under prior approval and approve payments to be made

9.4 To resolve arrangements for internal audit for financial year 2023/24

9.5 To review and adopt a budget for financial year 2024/25

[Paper 2 – proposed budget for 2024/25](#)

9.6 To determine the precept requirement for financial year 2024/25

9.7 To consider purchase of accounting software

10 Items for future agenda

11 Meeting closure

Meeting papers and the draft minutes of the previous meeting are available on the council's website: www.cromhallpc.org.uk.

The next meeting of the council will be held on Tuesday 27th February 2024.