

CROMHALL PARISH COUNCIL

www.cromhallpc.org.uk

I hereby give notice of a meeting of Cromhall Parish Council, to be held on
Tuesday 5th December 2023 at 7:30pm at Cromhall Village Hall

Members of the council are summoned to attend for the purpose of transacting business as detailed on the agenda below.

Members of the public are invited to attend the meeting and to ask questions and raise issues with the councillors. This session will last no more than 15 minutes.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: biodiversity, equal opportunities (race, age, gender, sexual orientation, marital status, disability, religious beliefs), crime & disorder, health & safety and human rights.

Emma Pattullo

Clerk/RFO, Cromhall Parish Council

Published: Weds. 29th November 2023

AGENDA

1 PUBLIC PARTICIPATION

In line with standing orders 3e-k

2 Apologies

To note apologies for absence.

3 Declarations of interest (if any) and dispensations

In accordance with the Local Code of Conduct, to receive any declarations of disclosable pecuniary or non-disclosable pecuniary interests and to consider any dispensation requests.

4 Approval of previous minutes

To approve the minutes of the meetings of 19th January, 26th September and 10th October 2023. Draft copies are available on the council's website.

5 Exclusion of public and press

To resolve whether any item of this agenda warrant exclusion of the press and public under the Public Bodies (Admission to Meetings) Act 1960

6 Planning.

6.1 To review and resolve response to the following planning applications

- i. P19/18237/O - Land North of Wotton Road, Charfield - Hybrid planning application for up to 250 dwellings, community/employment uses (0.28ha for B1a or D1/D2 use) and associated development including access, drainage infrastructure and public open space. First Phase (105 dwellings), all matters to be determined, with remainder in Outline (access to be determined with all other matters reserved).

6.2 To note the following planning decisions

- i. P23/02454/F - Land at Ashleigh Cottage, Bristol Road, Cromhall - Erection of 1no. detached dwelling, with detached garage, new access and associated works. *Approved with conditions*
- ii. P22/06827/F - Building at Rose Cottage, Heathend, Bristol Road, Cromhall - Change of use of storage buildings/stables to 2 no. dwellings (Class C3) with associated works. *Approved with conditions*

6.3 Other planning matters

6.3.1 To note call-in of P22/07144/F Varley Farm solar farm and agree representation to SGC planning committee

6.3.2 To note South Glos. Local Plan phase 3 consultation

Comments due by 7th February 2024

7 Items for decision

7.1 To approve appointment of Emma Pattullo as Clerk/RFO and agree contract terms

7.2 To agree dates of meetings for 2024

Paper 1 – Proposed meeting dates 2024

7.3 To receive annual play area inspection report and resolve consequent action

Paper 2 – Annual inspection report by Gordon Playground Inspections Ltd, August 2023

7.4 To resolve arrangements for purchase and fitting of defibrillator

7.5 To consider quotation for replacement of hand rail at Hawkers Knapp

7.6 To resolve responses to consultations received:

7.6.1 South Glos. Council – [Draft budget 2024](#)

Comments by 8th December 2023

7.6.2 South Glos. Council – [Proposed alterations to waste collection services](#)

Comments by 7th January 2024

8 Items to note

8.1 To receive and note report from the Clerk

8.2 To receive report from SGC Ward Councillor

9 Financial matters

9.1 To note receipts

9.2 To approve payments

Paper 3 – Payment schedule, December 2023

9.3 To note national pay award for local government staff and resolve settlement of back pay to previous clerk

9.4 To resolve arrangements for opening of accounts with Unity Trust Bank

9.5 To consider items for inclusion in the budget for financial year 2024/25

The next meeting of the council will be held on Tuesday 23rd January 2023

Attachments available on the council's website (www.cromhallpc.org.uk):

Draft minutes of meetings of 19th January, 24th September and 10th October 2023

Paper 1 – Proposed meeting dates 2024

Paper 2 – Annual play area inspection report

Paper 3 – Payment schedule