

Cromhall Parish Council

Cromhall Parish Council, PO Box 129, Wotton-under-Edge, Glos GL11 9DH

Contact: clerk@cromhallpc.org.uk

MINUTES

Parish Council meeting held on Tuesday 27th June 2023 at 7.30pm
at Cromhall Village Hall, Talbots End, Cromhall GL12 8AJ

***APPROVED at the next council meeting, held on 25th July 2023
Signed copy held by the Clerk***

Present:

Cllrs M Daniel, D Jeffery, L Palmer and Clerk Colin Maidment

In attendance: Ward Cllr J O'Neill and members of the public

Public Participation

Concern was raised by the public on the lack of grass cutting on the road edge from Bibstone to Leyhill and Church Lane resulting in no safe way for pedestrians to walk.

1. Apologies for Absence

Cllr M Line

2. Declarations of interest and dispensations

None declared.

3. Minutes

AGREED that the minutes of meeting 23rd May 2023 were an accurate record and signed by the Chairman.

4. Public and Press

AGREED that no agenda items should be taken with the public or press excluded.

5. Consider the filling of two ordinary vacancies by co-option for Cromhall Parish Council

Two applications had been received from Paul Daly and Hanah Bryan it was **AGREED** that both applicants were suitable for co-option.

6. Successful Candidates

Hannah Bryan was present at the meeting and signed the Declaration of Acceptance of office as a co-opted member and joined the Parish Council. Paul Daly formal acceptance of office deferred to the July Cromhall Parish Council Meeting.

7. Clerk's Report

The Clerk provided a breakdown of activities carried out during the month:

- Attended the Community Engagement forum points of note.
 - Street Care discussed the treatment of potholes in South Glos where current funding is £7.5 Million and £18 Million is required just to stand still. Potholes patching and repair rather than resurfacing is carried out.
 - Recycling in South Glos has gone from 6% to 60%. Recycling of soft plastics is being trialled and due to its success consideration is being given to rolling this out across South Glos.

- Annual Parish Meeting on the 30th May arranged with presentations and reports provided by eight community groups. It was considered to be a very informative evening giving an insight into the activities in the village.
- A report has been generated on the alternative banking arrangements provided by Unity Trust Bank which meet the needs of the Parish Council for secure online payments.
- Provided a consolidated response to planning applications for Wickwar Quarry and the construction of the solar farm at Varley Farm.
- Process grant request for Cromhall Flower Show.
- Ran the co-option process to the 16th June and process applications.
- Developed draft letter for overgrown vegetation blocking footways.
- Coordination of CRSP Comments to the proposal received for safe-speed and a request for information from a Parish in Somerset on the project sent on. **NOTED:**

8. Ward Councillor Report

The Ward Councillor explained that waste contractors Suez where 150 staff empty bins will be beginning indefinite action from the 9th July until September with 40% of the workforce working. Black bins will be a priority. The current PFI contract with Suez runs out in 2025 with new options for the service being considered including 3 weekly collections.

The bus service 84/85 is being looked at to extend past the three-month extension for the service. A parishioner stated that the service is essential to residents who have no alternative form of transport to attend appointments for Doctors and Dentists and shopping.

The provision Charfield Train station is in the detailed design stage providing half hour trains form Bristol to Gloucester. Planning for the parking requirements are being looked at.

The Major Maintenance works on Tortworth Road planned for the 12-21st July start date has been delayed until 19th July.

9. Planning

9.1 P22/07114/F Varley Farm Talbots End Construction of a solar farms with associated works an addendum has been received which targets at addressing the consultation responses. While not making changes to the framework of the proposal the only minor changes appear to be tree screening.

To enable a response within the timeframe of the comment window a consolidated response was produced by the Parish Clerk representing the views of Parish Council Members and it was **AGREED** by consensus of the Parish Council that these would be raised. **Decision Sent in Objection.** Sent in on the 22/3/23.

9.2 To consider P23/01129/LB Talebrocke Talbots End Cromhall works to remove and replace conservatory roof with insulated roof comments by 7/7/23. **AGREED** No Comment

10. Items for consideration and decision

10.1 Draft letters have been produced for sending out to residents where vegetation is compromising signs and footways to request rectification action. It was **AGREED** that these would be sent out as and when required in the future.

10.2 To consider the next steps with The Cromhall Parish Council bank account for an alternative supplier. The Clerk provided a report which explained the benefits of an online bank account with Unity Trust Bank. It was **AGREED** that transition to Unity Trust Bank should take place at a time in the future when the new Parish Clerk is in place.

10.3 To consider Cromhall Road Safety Project (CRSP) request to provide funding and support as a senior responsible officer /owner. A consolidate list of comments sent out on the 18th June and a response on the questions raised has been received pre meeting. The response provides provided clarity on the questions raised but there were still items of concern on the subjects raised down to a lower level of questions on those originally raised. Council members **AGREED** to raise these questions directly with CRSP. It was also felt that a smoother transition to support the project would be as a financial sponsor rather than a senior responsible officer.

10.4 To consider grant application funding request received for the Cromhall Flower Show and Fayre to have along with the agreed permission to use the school playing field. Based on the application it was **AGREED** to provide a grant of £500.

10.5 Consider next steps for the procurement and installation of a Defibrillator Heartsign quote received. It was **AGREED** to defer this until the next Parish Council meeting when the Cllr New can provide more detail.

10.6 Consider involvement in the Community Liaison Group for the Rag Lane Solar Project or receive a bimonthly newsletter. It was **AGREED** that Cllr Daniel would be the Parish Council representative.

10.7 Consider quote for the installation of rocks to protect Bibstone Green and its users. A quote of £680 to install 12 rocks has been received and it was **AGREED** to accept this quote and progress installation.

10.8 The end of years accounts for 2022/23 are due by the 1st July. Due to the parish clerk post being vacant this has been delayed. It was **AGREED** to request an extension for completion and request support form Avon Local Council Association.

10.9 To Note Parish Clerk resignation leaving date is the end of July. **AGREED** action to be taken to recruit successor which includes funding for advertising the post.

11. Finance.

To Approve ACCOUNTS for Payment and NOTE additional payments made in line with Financial Regulations for the Month of June.

Payments for June 2023					
Name	Invoice no	Details	Net	VAT	Total
SGC Grounds Maintenance	3805285574	Grass Cutting May 2023	£403.40	£80.68	£484.08
Invoice for PATA Payroll Services	22/1198/PPS overtaken by Account ref CP0012 REC 22/02/23	Payroll calculations for Clerk April to June 23 plus late payment charge			£61.85
St Andrews CE	Schools general account 72098759 55-61-38 ref SAC00/9210	Ground Maintenance of school field 1/4/22 to 31/3/23	£460	School claims vat back	£460
Clerk Salary June 2023		Clerk Salary calculation supplied by PATA	£475.63 includes £26 home working	PAYE £112.40	£562.03

			allowance (non taxable)		
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12. Date of Next Meeting

25 July 2023 at 7:30 pm.

Chairman:

25/07/23