

CROMHALL PARISH COUNCIL

Cromhall Parish Council, PO Box 129, Wotton-under-Edge, Glos GL11 9DH
Contact: clerk@cromhallpc.org.uk

To Councillors: Mark Daniel, Daren Jeffery, Mike Line, Andy New, Hannah Bryan and Lorraine Palmer

You are hereby summonsed to attend a meeting of Cromhall Parish Council to be held:

at 7.30pm

on Tuesday 25th July 2023

at Cromhall Village Hall, Talbots End, Cromhall GL12 8AJ

The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Colin Maidment
Clerk and RFO
Cromhall Parish Council
18th July 2023

Submissions from the Public (15 minutes)

Members of the press and public are invited to attend the meeting and to ask questions and discuss any topics. Please note, the Standing Orders (available on Cromhall Parish Website) give rules for public participation: Members of the public and press may make representations, ask and answer questions and give evidence on any matter affecting or of concern at the public session, by addressing the Chairman. A member of the public shall not speak for more than 5 minutes unless at the discretion of the Chairman. A question shall not require a response at the meeting nor start a debate on the question.

AGENDA

1. Apologies for Absence

To NOTE apologies for absence.

2. Declarations of Interest and Dispensations

To NOTE and RECORD any declarations of pecuniary interests and to consider and grant any dispensation requests relevant to agenda items at this meeting.

3. Minutes

3.1 To AGREE the Minutes of the 27th June 2023 meeting as an accurate record of the meeting.

4. Public and Press

To AGREE which agenda items, if any, should be taken with the public and press excluded.

5. Consider the filling of one ordinary vacancies by co-option for Cromhall Parish Council.

Review the application received and consider the candidates suitability to fill the existing vacancies.

6. Successful candidates To Sign Declaration of Acceptance of Office and join the Parish Council as co-opted members.

7. Clerks Report

To RECEIVE and NOTE.

8. Ward Councillor Report

To RECEIVE and NOTE.

9. Planning

For the Council to REVIEW and COMMENT on planning applications received before the meeting:

9.1 P23/02081/F 2 Cowship Cottages Cowship Lane Cromhall South Glos GL12 8AY Erection of new agricultural storage shed. Comments by 1/8/23.

9.2 P23/02055/NMA Land at Cromhall Quarry Woodend Lane Cromhall South Glos GL12 8AA Non-Material amendment to planning application P22/05069/F for relocation of small containers, car & cycling parking and the welfare office minor internal site layout alteration. Comments by 21/7/23

9.3 P23/02023/F 9 The Burltons Cromhall South Glos GL12 8BH Erection of a two-storey side extension to form ancillary Annexe Comments by 28 /7/23.

10. Items for consideration and decision

10.1 To consider a grant application request from Craft and Chat of £300 for the running of the group.

10.3 To consider the next steps for the Cromhall Road Safety Project (CRSP) funding and the need to address outstanding concerns and issues.

10.4 To consider and approve funding to carry out the Townwell Play area annual playground inspection (Range £75 to £150).

10.5 Consider next steps for the procurement and installation of a Defibrillator Heartsign quote received of £2245 plus VAT.- Cllr New (Carried over from previous meeting)

10.6 To consider and approve funding for a second party audit by Aust Parish Clerk in order to complete the Annual Internal Audit report.

10.6 To consider and approve the Annual Governance Statement (Section 1) for year ending 31/3/23.

10.7 To consider and approve the accounting statement (section 2) for year ending 31/3/23 noting the end of year reconciliation and explanation of variances including approval of reserve.

10.8 Consider and confirm that there is no conflict of interest between Cromhall Parish Council and the external auditor BDO.

10.9 Consider and approve payment of Annual Subscription to Avon Local Councils' Association of £210.43

11. Finance

To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations for the month of July.

12. Date of next meeting

22nd August 2023 at 7.30pm.