

**CROMHALL PARISH COUNCIL**

Cromhall Parish Council, PO Box 129, Wotton-under-Edge, Glos GL11 9DH  
Contact: clerk@cromhallpc.org.uk

**To Councillors: Paul Daly, Mark Daniel, Daren Jeffery, Mike Line, Andy New, Lorraine Palmer and David White**

You are hereby summonsed to attend a meeting of Cromhall Parish Council to be held:  
**at 7.30pm**  
**on Tuesday 24<sup>th</sup> January 2023**  
**at Cromhall Village Hall, Talbots End, Cromhall GL12 8AJ**

The meeting has been called for the purpose of transacting business as per the details on the agenda below.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted unless the public are excluded by reason of the confidential nature of the business or where publicity would be prejudicial to the public interest.

Members and Parishioners are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, age, gender, sexual orientation, marital status and any disability and religious beliefs), Crime & Disorder, Health & Safety and Human Rights.

Signed:



Tracy Norris  
Clerk and RFO Cromhall Parish Council  
16<sup>th</sup> January 2023

**Submissions from the Public (15 minutes)**

Members of the press and public are invited to attend the meeting and to ask questions and discuss any topics. Please note, the Standing Orders (available on Cromhall Parish Website) give rules for public participation: Members of the public and press may make representations, ask and answer questions and give evidence on any matter affecting or of concern at the public session, by addressing the Chairman. A member of the public shall not speak for more than 5 minutes unless at the discretion of the Chairman. A question shall not require a response at the meeting nor start a debate on the question.

**AGENDA**

**1. Apologies for Absence**

To NOTE apologies for absence.

**2. Declarations of Interest and Dispensations**

To NOTE and RECORD any declarations of pecuniary interests and to consider and grant any dispensation requests relevant to agenda items at this meeting.

**3. Minutes**

To AGREE the Minutes of the 13<sup>th</sup> December 2022 meeting as an accurate record of the meeting.

**4. Public and Press**

To AGREE which agenda items, if any, should be taken with the public and press excluded.

**5. Clerks Report**

To RECEIVE and NOTE.

## **6. Ward Councillor Report**

To RECEIVE and NOTE.

## **7. Planning**

**For the Council to REVIEW and COMMENT on planning applications received before the meeting:**

*7.1 P22/06827/F Building at Rose Cottage Heathend Bristol Road Cromhall South Gloucestershire*

Change of use of storage buildings/stables to 2 no. dwellings (Class C3) with associated works.

South Glos Planning agreed to extension for Parish Council comments until 25th January.

**For the Council to NOTE the following planning decisions:**

*7.2 P22/05803/RVC Wickwar Quarry The Downs Wickwar South Gloucestershire GL12 8LF*

Variation of condition 8 attached to planning permission P20/16114/MW (Extraction of limestone with progressive restoration to lake), in order to allow, for a temporary period of two months, excavated materials to leave the site using the route illustrated by drawing no. W12-230922-SRJ only.

Decision: Approve with conditions.

**For the Council to NOTE enforcement and other matters**

None received

## **8. Items for consideration and decision**

8.1 To CONSIDER Members Award Funding for additional defibrillators in Cromhall.

8.2 To APPROVE Records and Retention Policy

8.3 To CONSIDER letter from St Andrew's Parochial Church Council requesting funding to have the large yew tree, near the main gate of the church, professionally cut back.

8.4 To CONSIDER forming a Parish Council Road Safety sub committee in line with Standing Order point 4.

8.5 To CONSIDER litter picking day, equipment and resources

## **9. Finance**

9.1 To NOTE the monthly bank reconciliation 31<sup>st</sup> December 2022. Chairman to sign as a true record.

9.2 To AGREE authorised signatories to be added to Nat West Bank account.

9.3 To APPROVE accounts for payment and NOTE additional payments made in line with Financial Regulations.

9.4 To APPROVE the budget monitoring report to 31 December 2022.

9.5 To CONSIDER and AGREE tenders for public open spaces grass cutting contract 2023-2025.

9.6 To CONSIDER and AGREE a solution to a dedicated Council telephone number.

9.7 To CONSIDER quotes received for village green signposts.

9.8 To CONSIDER and APPROVE fencing costs for playground hedging.

9.9 To APPROVE arrangements for the Internal Audit Scheme with the ALCA network of Clerks.

9.10 To CONSIDER Councillors email accounts being provided by website provider.

9.11 To CONSIDER options for playground benches.

## **10. Items for information only**

10.1 South Glos Census 2021 - Labour market and travel to work data (circulated).

10.2 South Glos consultation of its draft Clean Air Action Plan, open until 31 January (circulated).

10.3 Community Engagement Forum (CEF) – November meeting minutes. (circulated).

10.4 Town and Parish Forum Meeting 31<sup>st</sup> January 2023 agenda (circulated).

## **11. Annual Meeting 2023**

Councillors to AGREE date for the Annual meeting of the Council.

## **12. Date of next meeting**

Tuesday 28 February at 7.30pm.