



**CROMHALL PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 10<sup>TH</sup> AUGUST 2022 at**  
**19:30 IN CROMHALL VILLAGE HALL**

**PRESENT:**

Cllrs D Jeffery, A New, M Daniel (Chair) and D White.

**In attendance:** D Dunning (Clerk) and 8 members of public.

**PUBLIC PARTICIPATION**

Burlton residents raised deep concerns over the state of Townwell Green. It appears South Gloucestershire Council is yet to adopt the land which remains the responsibility of the developer who has a legal duty to maintain the site. This is sporadic and the grass has only had one cut this year, the cuttings remain on site and in this dry weather pose a risk, weeds grow unchecked, trees have died, there are trip hazards on the footpath and there are concerns whether the play equipment is being inspected to RoSPA standards. It was noted that when the parish council contacted the developer it claimed a maintenance contract was now in place.

The chair of the village shop outlined her grave concerns over the shop's viability from spring next year due to rising energy costs. This is a community enterprise so is unable to get into debt. It was set up by the community for the community and is run with support from a dwindling number of volunteers. The shop and post office is dependent on usage but footfall has dramatically fallen post covid which means combined with dramatically rising electricity costs it could be forced to close next year.

The new accommodation block at Leyhill prison is now likely to commence in early 2023 due to ongoing negotiations over rising costs. However, two existing units have been demolished as unsafe. The governor wished to reassure the community over the recent number of temporary release failures – two absconders and four out on license who failed to return. There is now a robust notification system in place, the absconding rate is actually very low and all bar one individual on temporary release have been accounted for.

5 members of the public left

**08/2022. No 1 APOLOGIES.**

Cllrs P Daly and M Line. Ward Cllr O'Neill.

**08/2022. No 2 DECLARATIONS OF INTEREST.**

In any items on agenda. **None.**

**08/2022. No. 3. ADOPTION of the MINUTES.**

Minutes of meetings on 13<sup>th</sup> July 2022 were accepted as a true record and duly signed by the chair.

**08/2022. No. 4. To NOTE Report from Ward Councillor.**

None.

**08/2022. No. 5. PLANNING**

**08/2022 5a Planning applications**

None.

**08/2022 5b Planning decisions noted.**

**08/2022 P22/00158/F Cromhall Court Farm Church Lane Cromhall South Gloucestershire GL12 8AL**

Conversion of existing agricultural barn to 1no. dwelling house (class C3) and erection of side extension with parking and associated works (amendment to previously approved scheme P19/1534/F). Approved with conditions.

**Noted.**

**08/2022 5c Planning enforcement and other matters.**

**None.**

**08/2022 No. 6 ITEMS FOR ACTION**

**08/2022 6a. To receive notification of South Gloucestershire Council consultation on recommissioning of the Better Care Stronger Communities offer**

**Noted.**

**08/2022 6b. To receive notification of South Gloucestershire Council consultation on Electric Vehicles Charging - Draft Strategy**

**Noted.**

**08/2022 6c. To receive grant request from the 1st Woodend Scout Group for £700 to replace their party tent and agree any actions.**

**Resolved** in accordance with its powers under S137 of the Local Government Act 1972 to approve a grant of £700 which, in the opinion of the Council, is in the interests of the area and its inhabitants and will benefit them in a manner commensurate with the expenditure.

**08/2022 6d. To consider matters related to Bibstone village green - deferred from July 6di To receive correspondence relating to boulders and parking on access road to the public house.**

**Noted.**

**6dii To consider appropriate signage and agree any actions.**

**Resolved** to obtain designs and costings for a welcome board and access only signage.

**6diii To consider and agree any other measures necessary to protect the village green.**

**Resolved** to monitor the situation.

**08/2022 6e. To consider quotation for new signage in the play area.**

**Resolved** to accept design and quotation for a sign and post at a cost of £240 +vat.

**08/2022 6f. To receive annual play inspection report and agree any actions**

Agreed Cllr Line and Daniel to review inspection document and report back to council with any recommendations.

**08/2022. No 7 ITEMS TO NOTE**

**None.**

**08/2022 8. REPORTS**

**08/2022 8a To receive and note report from the Clerk.**

- Submitted annual CIL return.
- Responded to correspondence from residents.



## CROMHALL PARISH COUNCIL

- Collated and returned questions to CRSP
- Written to St Andrews regarding school governor
- Chased response from South Gloucestershire Council for information from their village green register.
- Noticeboard delayed until mid-September

### 08/2022 8b. To receive reports from councillors on current parish issues:

- There was no playground report.
- CRSP report noted

### 08/2022 8d To receive financial reports

### 08/2022 8di. To receive and approve payments for August 2022.

Table 1 Payments

Name	In-voice no	Details	Net	Travel	Ex-penses	VAT	Total	Chq no	Power
Daphne Dunning		Salary August 22	£414.90	£32.40	£6.75	£0.00	£454.05	1700	LGA 1972 s112(2)
HMRC		Tax August 22	£103.80	£0.00	£0.00	£0.00	£103.80	1701	LGA 1972 s112(2)
South Glos. Council		Grass cutting August	£333.60	£0.00	£0.00	£66.72	£400.32	1702	Open Space Act 1906 s9&10
Gordon Playground		Inspection	£62.00	£0.00	£0.00	£12.40	£74.40	1703	Open Space Act 1906 s9&10
Cromhall parish hall and recreation trust	CPC20 22/04	August and September hall hire	£40.00	£0.00	£0.00	£0.00	£40.00	1704	LGA 1972 s111
PKF Littlejohn LLP	SB020 22037 1	External audit	£200.00	£0.00	£0.00	£40.00	£240.00	1705	Accounts & Audit Regs 2015
Total			<b>£1,154.30</b>	<b>£32.40</b>	<b>£6.75</b>	<b>£119.12</b>	<b>£1,312.57</b>		
<b>Direct debit</b>									
Information Commissioners Office	2022	Data protection renewal	£40.00	£0.00	£0.00	£0.00	£40.00	DD	

**Approved** cheques to be signed by Cllrs White and Line

### 08/2022 8dii. To note bank reconciliation to end July 2022.

Table 2 Bank reconciliation

Bank reconciliation	In	Out	Total	Balance
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Balance in bank at 01/07/22					£65,891.56
	expenditure this month		£911.97	£911.97	
	prev month expenditure		£3,472.15	£3,472.15	
	Income	£0.00	£0.00	£0.00	
Balance as at 31/07/22					£61,507.44
Uncleared cheques		1691	£32.60		
		1694	£109.80		
		1696	£400.32		
		1697	£537.58		
		1698	£85.00		
		1699	£1,000.00		
			<b>£2,165.30</b>		
				Actual	£59,342.14

Table 3 bank statement July 2022

00593115 02261 0001/0001		<b>NatWest</b>		Current Account		
Date	Details	Withdrawn	Paid in	Balance		
2 Jul 2022	BROUGHT FORWARD	100.00 ✓		65,891.56		
6 Jul	Cheque 001678	400.32 ✓		65,791.56		
7 Jul	Cheque 001687	21.72 ✓		65,391.24		
11 Jul	Cheque 001684	101.80 ✓		65,369.52		
13 Jul	Cheque 001683	456.00 ✓		65,267.72		
18 Jul	Cheque 001689	413.25 ✓		64,811.72		
19 Jul	Cheque 001682	59.99 ✓				
	Cheque 001688	66.57 ✓				
	Cheque 001692	511.65 ✓		63,760.26		
	Cheque 001693	1,852.50 ✓		61,907.76		
25 Jul	Cheque 001690	400.32 ✓		61,507.44		
28 Jul	Cheque 001695					



## CROMHALL PARISH COUNCIL

Table 4 Copy of master accounts

	<b>Bank as at end of July 2022</b>
bf	£65,891.56
cleared cheques	£4,384.12
sub total	£61,507.44
income	0
sub total	£61,507.44
uncleared chq	2165.30
total	£59,342.14
not yet presented	
Actual	£59,342.14

### 08/2022 8diii To receive and consider conclusion of annual audit 2021/22

Noted

Pursuant to 1 (2) of the Public Bodies (Admission to Meeting Act 1960, resolved that, because of the confidential nature of the business to be transacted, the Public and Press leave the meeting. All members of the public left.

### 9 To further consider legal issues appertaining to Bibstone Village Green

Update received on meeting and issues discussed.

**Resolved** to install access only/no parking signage and write to affected properties,

The Council meeting closed at 21:10hrs.

*Date of next meeting:* **Wednesday 14<sup>th</sup> September 2022.**

CHAIRMAN:-

**14<sup>th</sup> September 2022.**