



CROMHALL PARISH COUNCIL
MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 13TH JULY 2022 at 19:30
IN CROMHALL VILLAGE HALL

PRESENT:

Cllrs D Jeffery, M Daniel (Chair), D White, P Daly, and M Line.

In attendance: Ward Cllr O'Neill, D Dunning (Clerk) and 3 members of public.

PUBLIC PARTICIPATION

An informative presentation was received from Cromhall Road Safety Project (CRSP)

07/2022. No 1 APOLOGIES.

Cllr New

07/2022. No 2 DECLARATIONS OF INTEREST.

In any items on agenda. **None.**

07/2022. No. 3. ADOPTION of the MINUTES.

Minutes of meetings on 8th June 2022 were accepted as a true record and duly signed by the chair.

07/2022. No. 4. To NOTE Report from Ward Councillor.

- Ongoing issues with West of England Combined Authority (WECA) and the Strategic Development Strategy (SDS) so South Gloucestershire Council is pressing ahead with its Local Plan.
- Ongoing issues with Junction 14 and the impact on local housing developments.
- Charfield Station project progressing.

07/2022. No. 5. PLANNING

07/2022 5a Planning applications

Application received after agenda issued:

5ai P22/03840/CLE Application for Certificate of Lawfulness: Land At Cromhall South Gloucestershire GL12 8BJ

Use of land as a Builders Yard (Class B8 Storage or Distribution).

Noted.

07/2022 5b Planning decisions noted.

07/2022 5bi P21/07763/F and P21/07764/LB Talebrocke Talbots End Cromhall South Gloucestershire GL12 8AJ

Works to the existing garage, comprising internal alterations, new door and windows, to facilitate garage conversion (amendment to previously approved scheme (P20/19809/F). Approved with conditions.

Noted.

07/2022 5bii P21/08122/F H M Prison Leyhill Tortworth Road Tortworth South Gloucestershire GL12 8BT

Installation of ground mounted solar photovoltaic (PV) panels. Approved with conditions.

Noted.

07/2022 5biii P21/08125/LB and P21/08124/F Talbot End House Talbots End Cromhall South Gloucestershire GL12 8AJ

Internal and external works to include demolition of existing extensions and timber framed porch, and erection of new single storey extensions to south elevation and raising the east roof with

installation of dormer to form additional living accommodation. Removal of twentieth century internal partitions, infill of opening to the rear hall. and raising of ceiling over the first-floor landing. Approved with conditions.

Noted.

07/2022 5c Planning enforcement and other matters.

None.

07/2022 No. 6 ITEMS FOR ACTION

07/2022 6a. To agree a new school governor for St Andrew's CE VC Primary School following the resignation of Cllr Line.

Resolved due to work and time constraints no councillor was able to consider becoming a governor.

07/2022 6b. To receive notification of South Gloucestershire Council consultation on the recommissioning of our Youth Activities Offer and agree any actions.

Noted.

07/2022 6c. To receive notification of South Gloucestershire Council consultation on the draft Housing Strategy 2022 to 2052 and report from the pop up meeting and agree any actions.

Noted.

07/2022 6d. To receive notification of the joint South Gloucestershire Council, Bristol City Council and North Somerset Council consultation on their advice and support service for Special Educational Needs and/ or Disabilities and agree any actions.

Noted.

07/2022 6e. To consider further measures to protect Bibstone village green and agree any actions.

Deferred.

07/2022 6f. To receive letter from RES and details of public consultation event regarding the potential for a solar farm southeast of Cromhall and agree any actions

Noted.

07/2022. No 7 ITEMS TO NOTE

07/2022 7a. To note the council letter and cheque 001672 for £50 from April to Cromhall Parish Hall and Recreation Trust has never been received.

Noted.

07/2022 8. REPORTS

07/2022 8a To receive and note report from the Clerk.

- Play area inspection booked for July.
- Chased Greenfields regarding new equipment – long delays with manufacturer.
- Noticeboard ordered.
- Quote being obtained for new play area signage. Cllr New obtaining replacements for the damaged small signs on the gate.
- Written regarding Bibstone Green.
- Open invitation to Tortworth Estate to come and provide the council with updates on plans for possible land development in the parish.
- Cromhall Chapel hope to instal their defibrillator in the next few weeks.



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- External auditor requires asset register to include the defibrillator from the date of purchase. **Resolved** to accept re-stated figure of £22,611.00 on the annual return and amended asset register.

07/2022 8b. To receive reports from councillors on current parish issues:

- Playground report
No issues.
- Any other reports
Defibrillator reports uploaded to The Circuit.

07/2022 8d To receive financial reports

07/2022 8di. To receive and approve payments for July 2022.

Table 1 Payments

Name	Invoice no	Details	Net	Travel	Expenses	VAT	Total	cheque no	Power
Daphne Dunning		Salary July 22	£440.10	£64.80	£6.75	£0.00	£511.65	1693	LGA 1972 s112(2)
HMRC		Tax July 22	£109.80	£0.00	£0.00	£0.00	£109.80	1694	LGA 1972 s112(2)
South Gos. Council	11175	Grass cutting June	£333.60	£0.00	£0.00	£66.72	£400.32	1695	Open Space Act 1906 s9&10
South Gos. Council		Grass cutting July	£333.60	£0.00	£0.00	£66.72	£400.32	1696	Open Space Act 1906 s9&10
Greenbarnes		Notice board	£447.99	£0.00	£0.00	£89.58	£537.57	1697	Open Space Act 1906 s9&10
Cromhall parish hall and recreation trust	CPC2022 /01	Replacement chq lost in post for April & May hire plus June & July hire	£85.00	£0.00	£0.00	£0.00	£85.00	1698	LGA 1972 s111
Pcromhall parish council		Deposit Unity Bank	£1,000.00	£0.00	£0.00	£0.00	£1,000.00	1699	Accounts & Audit Regulations R3
Total			£2,750.09	£64.80	£6.75	£223.02	£3,044.66	£3,044.66	

Approved cheques signed by Cllrs White and Line


07/2022 8dii. To note bank reconciliation to end June 2022.

Table 2 Bank reconciliation

	In	Out	Total	Balance
Balance in bank at 01/06/22				£63,753.61

	expenditure this month		£240.19	£240.19	
	prev month expenditure		£206.88	£206.88	
	Income	£2,585.02	£0.00	£2,585.02	
Balance as at 30/06/22					£65,891.56
Uncleared cheques		1672	£50.00	lost	
		1678	£100.00		
		1682	413.25		
		1683	£101.80		
		1684	£21.72		
		1687	£400.32		
		1688	£59.99		
		1689	£456.00		
		1690	£1,852.50		
		1691	£32.60		
		1692	£66.57		
			£3,554.75		
				Actual	£62,336.81

Table 3 bank statement June 2022

		Current Account			
Date	Details	Withdrawn	Paid in	Balance	
2 Jun 2022	BROUGHT FORWARD			63,753.61	
14 Jun	Cheque	108.60		63,645.01	
20 Jun	Automated Credit		2,585.02		
				66,131.75	
28 Jun	Cheque	98.28		66,087.90	
1 Jul	Cheque	43.85		65,891.56	
	Cheque	196.34			



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Table 4 Copy of master accounts

	Bank as at end of June 2022
	£63,753.61
cleared chqs	£447.07
sub total	£63,306.54
income	£2,585.02
sub total	£65,891.56
uncleared chq	£3,554.75
total	£62,336.81
not yet presented	
Actual	£62,336.81

Q1 figures (Appendix 1) noted.

The Council meeting closed at 21:00hrs.

Date of next meeting: **Wednesday 10th August 2022.**

CHAIRMAN:-

10th August 2022.

Appendix 1

Q1 2022/23			
BUDGETS	Budget 22/23	Actual as at Q1	% received
RECEIPTS			
PRECEPT	£22,330.00	£11,165.00	50.00%
INTEREST / Other	£0.00	£0.00	0.00%
RENT - Wayleave	£30.00	£0.00	0.00%
RENT - Licence Royal Oak	£100.00	£0.00	0.00%
Grants	£0.00	£0.00	0.00%
CIL	£0.00	£15,689.74	
TOTAL RECEIPTS	£22,460.00	£26,854.74	119.57%
VAT from 21/22	£0.00	£2,585.02	
Transfer from reserves	£3,300.00	£0.00	
	£25,760.00	£29,439.76	114.28%
PAYMENTS NET	Budget 22/23	Actual as at Q1	% spend
CLERK'S SALARY/PAYE(& emergency cover)	£6,000.00	£1,560.09	26.00%
CLERK'S EXPENSES	£250.00	£83.70	33.48%
HOME WORKING	£100.00	£20.25	20.25%
PAYROLL ADMIN	£0.00	£43.85	
OFFICE	£250.00	£128.06	51.22%
ACCOMMODATION (HALL)	£240.00	£50.00	20.83%
NEW OFFICE EQUIPMENT	£500.00	£0.00	0.00%
AUDIT FEES (INT & EXT)	£200.00	£0.00	0.00%
DATA PROTECTION FEES	£35.00	£0.00	100.00%
INSURANCE PREMIUM	£550.00	£631.48	114.81%
TRAINING	£500.00	£0.00	0.00%
SUBSCRIPTIONS*	£330.00	£342.61	103.82%
WEBSITE	£260.00	£242.00	93.08%
ELECTION EXPENSES	£0.00	£0.00	0.00%
TORTWORTH ESTATE RENT	£230.00	£0.00	0.00%
LEGAL FEES lease	£200.00	£0.00	0.00%
GRASS CUTTING (Village)	£2,700.00	£1,000.80	37.07%
GRASS CUTTING (School Playing Field)	£800.00	£1,852.50	231.56%
S GLOS COUNCIL BUY BACK COSTS	£600.00	£129.42	21.57%
PLAY AREA ANNUAL INSPECTION	£80.00	£0.00	0.00%
DOG BIN EMPTYING	£200.00	£34.20	17.10%
MAINTENANCE Parish wide	£1,000.00	£18.10	1.81%
Grants under S137	£3,000.00	£100.00	3.33%
Grant CAB LGA s142	£0.00	£0.00	0.00%
Projects			



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Hawkers Knapp	£0.00	£0.00	
Gate Project/maintenance	£0.00	£0.00	
Playground equipment	£0.00	£0.00	
Wall	£0.00	£0.00	
Bulbs	£235.00	£0.00	0.00%
Defibrillator	£3,000.00	£205.00	6.83%
CIL	£0.00	£380.00	
Mobile SID	£4,500.00	£0.00	0.00%
Sub total	£25,760.00	£6,822.06	26.48%
VAT to be reclaimed		£341.60	
Transfer from reserves			
TOTAL RESERVES			
EARMARKED FUNDS			
Election accruals	£2,000.00		
Hawkers Knapp	£1,000.00		
Legal services	£1,000.00		
Playground contingency	£17,500.00		
Wall repairs/greens	£4,500.00		
Village gates	£1,000.00		
Parish Council contingency	£10,000.00		
CIL	£16,895.86		
Total earmarked reserves	£53,895.86		
NON-EARMARKED RESERVES			
General	£1,460.00		
Total non-earmarked reserves	£1,460.00		
TOTAL RESERVES	£55,355.86		