



## **CROMHALL PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL VIRTUAL MEETING HELD WEDNESDAY 8<sup>TH</sup> JULY 2020 at 7.30pm VIA ZOOM**

#### **PRESENT:**

Cllrs David White (DW), Steve Aston (SA) (7.35), Mark Daniel (MD), Daren Jeffrey (DJ) and Mike Line (ML) chair.

**In attendance:** D Dunning (Clerk) and Ward Cllr O'Neill.

#### **PUBLIC PARTICIPATION**

##### **07/2020. No 1 APOLOGIES.**

None

##### **07/2020. No 2 DECLARATIONS OF INTEREST.**

In any items on agenda

None

##### **07/2020. No. 3. ADOPTION of the MINUTES.**

Minutes of the meeting on 15<sup>th</sup> June 2020 were accepted as a true record and duly signed by the chair.

##### **07/2020. No. 4. To RECEIVE Report from Ward Councillor**

Speed reduction measures on B4058 still delayed due to Covid-19 compliance.

Continued applications for housing in Charfield including 250 at New Street and a further 750 in a speculative application. There are concerns over sustainability and the lack of school places.

Charfield station business case is half-way through. Planned date still March 2024. Grant application to Government of £4.5m with balance likely to be funded by West of England Combined Authority (WECA).

Covid-19 has slowed South Gloucestershire Council business. New sites commissioned for overflow burials although the one at Westerleigh has not yet been used.

Query raised over why data from the withdrawn Joint Spatial Plan (JSP) is still being used/referred to in new plans. It was noted there is a new call for sites.

##### **07/2020. No. 5. PLANNING**

**07/2020 5a**, P20/10895/F The Coppins Rectory Lane Cromhall

Erection of a detached two storey outbuilding to form a garage/store

No objection

##### **No. 6 ITEMS FOR ACTION**

**07/2020 6a** To receive update on actions taken to re-open Townwell play area and agree any further actions.

In accordance with Government and insurers advice a full safety check and covid-19 risk assessment was undertaken before the playground re-opened on 4<sup>th</sup> July. New social distancing signage in line with has been installed. Playground is being used.

Cllr Aston met with play inspector during annual safety inspections. It was noted the pivot on the see-saw needs attention. Cllrs Aston and Line to action.

**07/2020 6b.** To receive a response to correspondence regarding the bus shelter.

Response to correspondence was noted.

**Resolved** to arrange a professional assessment of the bus shelter to see if any work needed



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**07/2020 6c.** To receive update on plans for repairing the driveway across the village green at Bibstone.

Deferred to next meeting when Cllrs Jeffery and Daniel to provide update.

**07/2020 6d** To review business plan for 2020/21 and agree any actions.

**Resolved** to approve and publish.

**07/2020 6e** To review Q1 and agree and actions.

Council reviewed figures and noted the delays to some projects caused by Covid-19.

**Resolved** to accept Q1 figures and for earmarked reserves to remain unchanged.

**07/2020 6f** To consider offer to share costs of Zoom subscription with Pucklechurch parish council and agree any actions.

Registration to Zoom Pro is £144.

**Resolved** to accept offer as best value for money. This agreement is for the current period of registration at a cost of £50

### **07/2020. No 7 ITEMS TO NOTE**

**07/2020 7a** Annual play inspection

It was noted that this was undertaken on 8<sup>th</sup> July 2020.

**07/2020 7b** Latest Government advice on meetings

It was noted following the Government announcement of further easing of lockdown restrictions from 4<sup>th</sup> July, NALC and SLCC strongly advise local councils to continue to meet remotely. Local councils have the powers to hold public meetings remotely by using video or telephone conferencing technology until May 2021 and so most councils will have no need to meet in person.

### **07/2020 8. REPORTS**

**07/2020 8a** To receive and note report from the Clerk.

- Reported footpath issues.
- Attended SG clerk's forum meetings.
- Attended town and parish forum meeting –circulated report was **noted**.
- Reported overgrown verges at Townwell/Bristol Road restricting vision and overgrown footpath Church Lane reference 1430566 and 1430575
- Safety checks, Covid-19 risk assessments and signage arranged.
- 5Alive is likely to resume printing from September.
- Responded to a request for a skatepark in Cromhall confirming the council owns no suitable land.
- Arranged access to Pucklechurch parish council to share Zoom for meetings

The council understand that following an incident on OCR/ 37/10 where cattle escaped onto the road due to a gate apparently being left open, the gate is now locked. The council understands a new 'Bristol' gate with pedestrian access is awaited from South Gloucestershire Council. Damage has been reported to the Police at The Green where road sign destroyed.

The clerk outlined the results of the recent tree survey and the council noted it had not identified any problems requiring immediate actions. The recommendations for a programme of future works will be presented to council in August.



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A request to metal-detect on council land has been received. Council agreed this would only be permitted if it were part of a programmed research or scientific research project.

### 07/2020 8b. To receive any other reports

- A tree is blocking the footpath behind the lake on the Tortworth estate, Cllr Aston will advise the estate.
- Cllr Daniel attended the ALCA AGM where the pros and cons of remote meeting were debated. Hybrid meetings were favoured by the majority although internet connections can be problematic at many village halls. Local representatives Mike Drew and Gail Boyle.

**07/2020 8c.** To agree payment for July and receive update on contractual payments made under delegated powers.

Table 1 Reconciliations for June 2020

Bank reconciliation June 2020								
Balance in bank at 01/06/20							<b>£54,670.96</b>	
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>		
			expenditure this month		£6,868.21	£6,868.21		
			prev month expenditure			£0.00		
			Income	£493.72				
				£493.72	£6,868.21	£6,868.21		
Balance as at 1/06/2020							<b>£48,296.47</b>	
Uncleared cheques								
			1547		£60.00			
			1561		£41.20			
			1562		£594.94			
					£696.14		Actual	<b>£47,600.33</b>

NatWest		Current Account			
Date	Details	Withdrawn	Paid in	Balance	
1 Jun 2020	BROUGHT FORWARD			54,670.96	
15 Jun	Cheque 001559	256.52 ✓		54,225.40	
	Cheque 001560	108.96 ✓		54,192.88	
16 Jun	Cheque 001556	52.60 ✓		48,810.88	
18 Jun	Cheque 001558	5,382.00 ✓			
23 Jun	Cheque 001552	477.72 ✓		47,802.75	
	Cheque 111111	550.41 ✓			
29 Jun	Automated Credit HMRC VTM XZV126000104902		495.72	48,296.47	



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*Table 2 Cheques for signing July 2020*

Cheques for signing July 2020									
			Net	Travel	Expenses	VAT	Total		
Daphne Dunning		Salary July 20 & expenses	£467.57	£11.93	£21.95	£0.00	£501.45		LGA 1972 s112(2)
Silverback		Tree surveys	£525.00	£0.00	£0.00	£105.00	£630.00		Open Space Act 1906 s9&10
PSS Ltd /Gordon Playground Inspections		Annual play inspections		£0.00	£0.00			Invoice not received	Open Space Act 1906 s9&10
Pucklechurch parish council		Contribution for Zoom	£50.00	£0.00	£0.00	£0.00	£50.00		LGA 1972 s111
South Gloucestershire Council		grass cutting contract	£213.77	£0.00	£0.00	£42.75	£256.52		Open Space Act 1906 s9&10
			£1,256.34	£11.93	£21.95	£147.75	£1,437.97	£1,437.97	
						<b>TOTAL</b>	Actual	<b>£46,162.36</b>	

**Resolved** to approve all payments and confirm reconciliation reviewed and accepted.  
Cheques will be signed by Cllrs Line and White.

### 07/2020. No 9 FUTURE AGENDA ITEMS

Village Green.

Tree survey

Bus shelter

Play area

The Council meeting closed at 20:25hrs.

*Date of next virtual meeting: 12<sup>th</sup> August 2020*

CHAIRMAN:-

12<sup>th</sup> August 2020