



## **CROMHALL PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 11<sup>th</sup> MARCH 2020 at 7.30pm IN CROMHALL VILLAGE HALL**

#### **PRESENT:**

Cllrs David White (DW), Steve Aston (SA), Mark Daniel (MD) and Mike Line (ML) chair.

**In attendance:** D Dunning (Clerk), Ward Cllr O'Neill, 2 South Gloucestershire representatives and 2 members of the public.

Presentation by South Gloucestershire Council on the LED lighting replacement programme in Cromhall.

Information on the replacement LED lighting programme was presented which is likely in July/August 2020. The team from South Gloucestershire Council was thanked and left the meeting. The presentation is available on the council website.

#### **03/2020. No 1 APOLOGIES.**

Apologies accepted from Cllr Jeffery (DJ).

#### **03/2020. No 2 DECLARATIONS OF INTEREST.**

In any items on agenda

None

#### **03/2020. No. 3. ADOPTION of the MINUTES.**

Minutes of the meeting on 12<sup>th</sup> February 2020 were accepted as a true record and duly signed by the chair.

#### **03/2020. No. 4 PUBLIC PARTICIPATION.**

Member of the public had received responses from Wessex Water which were similar to the reply sent to the parish council which was felt to be inadequate. The proposed solutions were felt to be unacceptable as this problem has been ongoing since 2015 and remedial work has not resolved the sewage issue. It was noted that fields surrounding the pumping station were contaminated. Cllr White will raise matter with Luke Hall MP. Information on damaged lighting and a manhole cover was passed to the council for action.

#### **03/2020. No. 5. PLANNING.**

##### **03/2020 5a Planning applications**

None

##### **03/2020 5b. Planning decisions**

**5bi)** P20/01631/F Gwynys Tortworth Road Cromhall. Erection of single storey rear extension to form additional living accommodation. Approved with conditions

**Noted**

##### **03/2020 5c. Planning enforcement**

None



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### 03/2020. No. 6 ITEMS FOR ACTION

**03/2020 6a.** To consider the response from the Tortworth Estate who are very happy if the village wanted to do something with the pump in Spring Lane.

**Resolved** to respond to Tortworth Estate and prepare a project proposal.

**03/2020 6b.** To approve tree surveys for Cromhall.

**Resolved** to appoint Silverback and include inspection of trees by the Millennium stone, Talbot End.

**03/2020 6c.** To agree annual safety check of playground.

Agreed that in line with good practice a new inspector should be considered.

**Resolved** to delegate arrangements to the clerk

**03/2020 6d** To consider if the council is prepared to review a late grant application from St Peters and agree any actions.

**Resolved** in accordance with its powers under section 137 and 139 of the Local Government Act 1972, to grants £500.00 which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with the amount of expenditure.

**03/2020 6e** To consider damage to bus stop and agree any actions.

**Resolved** to write to Greenline Tanks to inform them that their tree has damaged the bus shelter and request it is repaired.

**03/2020 6f** To receive update on village green project and agree any actions.

Deferred to next meeting.

**03/2020 6g** To consider using PATA payroll services and agree any actions,

**Resolved** to appoint PATA for payroll services.

**03/2020 6h** To consider leaving areas of grass covered by grass cutting contract to allow wildflowers and agree any actions.

**Resolved** to identify areas for wildflowers where grass cutting will be limited. Cllr Aston to draw up map and arrangements will be made to liaise with grass contractor (South Gloucestershire Council).

**03/2020 6i** To agree annual appraisal of clerk.

Agreed Cllrs Line and Daniel to undertake appraisal 7.15pm next meeting.

**03/2020 6j** To consider offer to litter pick from Leyhill prison and agree any actions.

**Resolved** to accept offer to litter pick Woodend Road. Cllr Aston to lead. Cromhall litter pick agreed as Sunday 5<sup>th</sup> April, Cllr Aston liaising with Scout group.

**03/2020 6k** To consider co-option to council.

Deferred as member of public was not in attendance.



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### 03/2020. No 7 ITEMS TO NOTE

**03/2020 7a.** Cromhall parish council will be part of the audit team for councils under £25K.  
**Noted.**

**03/2020 7b.** To note response from Wessex Water over sewage and action being pursued by South Gloucestershire Council.

Response **noted.** Agreed to write to Wessex Water and South Gloucestershire Environmental Protection to express concerns that the proposed solutions are not seen as an adequate response.

**03/2020 7c.** To note NALC and University of Plymouth undertaking ground-breaking research on dementia and agree any actions.

**Noted.**

1 member of the public left the meeting

**03/2020 7d.** To note precept information for 2020/21

**Noted.**

**03/2020 7e.** To note NALC guidance on coronavirus

**Noted.**

### 03/2020 8. REPORTS

**03/2020. 8a** To RECEIVE Report from Ward Councillor

South Gloucestershire Council has withdrawn from the Joint Spatial Plan (JSP) which will be replaced by a new Local Plan which will take 2-4 years. There remains a 5-year land supply at present but more speculative planning applications are anticipated. It is likely developers will continue to try and get approval for two applications for 900 and 250 homes in Charfield.

No decision on Junction 14 with lots of uncertainty remaining. Latest development at Falfield starting and layby by J14 will be subject to restrictions to encourage use of the new park and share facility.

Application for 2 houses by Allotment Row is on the circulated schedule and will be approved. Fencing will be replaced by new walling.

Cllr O'Neill will follow up missing white lines at Allotment Row.

Introduction of 40mph from Cromhall towards Charfield is apparently now planned for this March, work is being undertaken by a South Gloucestershire Council contractor.

**03/2020. 8b.** To RECEIVE and NOTE a verbal report from the Clerk

- New play equipment ordered 4-6 week lead time.
- Sent letter of complaint to Wessex Water and SGC environmental protection teams. Ward Cllr John O'Neill is liaising with environmental protection. Photos also supplied to SGC.
- Liaised with member of public over sewage.
- Reported damaged stile on OCR/10/10 reference SG727510. Member of public has also sent photos to SGC. Received confirmation that it is on the works list for



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replacement with kissing gate, but the ground conditions have not allowed access since October.

- Asked Ward Cllr John O'Neill for update on missing line painting at Allotment Row.
- Booked village hall for meetings throughout the year.
- Requested scouts contact Cllr Aston re litter pick.
- Circulated VE day grant information.
- Spoke to insurers about tree climbing, council is covered but trees must have up to date surveys.
- Arranged tree survey.
- Asked Tortworth Estate about village pump, agenda item.
- Written to Leyhill re litter
- Attending planning enforcement training.
- Populated new website which will be going live this month.
- Village gates installation delayed by pressures on South Gloucestershire Council caused by the poor weather.

Circulated emails:

Director's Bulletin

Cribbs Patchway metrobus extension (CPME) - Gipsy Patch Lane closure

Heritage News

Calling notice for the next environmental meeting 19th March

**03/2020. 8c** To RECEIVE report on Townwell play area and agree any actions.  
No issues to report.

**03/2020. 8d** To RECEIVE report on village maintenance.  
Fencing at the school playing fields has been repaired but is likely to need further work as the overall conditions is deteriorating.  
5bar gate at The Green is rusting away and will need replacing in due course. Cllr Aston monitoring.

**03/2020. 8e** To RECEIVE any other reports.  
None

## 03/2020. No 9. FINANCE

**03/2020 9a** To receive financial update and AGREE and sign cheques.

*Table 1 Reconciliations February 2020*

Bank reconciliation February 2020									
Balance in bank at 31/01/20									<b>£45,247.12</b>
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>			
			expenditure this month		£1,968.23	£1,968.23			
			prev month expenditure		£0.00	£0.00			
			Income	£0.00					
				£0.00	£1,968.23	£1,968.23			
Balance as at 31/01/2020									<b>£43,278.89</b>
Uncleared cheques			1489		£150.00				
			1515		£5.99				



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			1537		£25.40			
			1540		£250.00			
					£431.39		Actual	<b>£42,847.50</b>

Print screen of accounts

	<b>Actual</b>	
	<b>Bank as at end of February 2020</b>	
	£45,247.12	
cleared chqs	£1,968.23	c
sub total	£43,278.89	
income	£0.00	
sub total	£43,278.89	
uncleared chq	£431.39	
total	£42,847.50	
not yet presented		not
Actual	£42,847.50	

Table 2 Payments for March 2020

Cheques for signing March 2020			Net	Travel	Expenses	VAT	Total		
D Dunning	Wages March and expenses	1544	£527.06	£29.25	£19.25	£2.50	£578.06		LGA 1972 s112(2)
HMRC	Tax March 20	1545	£55.60	£0.00	£0.00	£0.00	£55.60		LGA 1972 s112(2)
South Glos Council	localism charges Jan - Mar 20	1546	£156.36	£0.00	£0.00	£31.27	£187.63		highways act 1980 s96
Cromhall parish hall and recreation trust	bookings Jan - Mar 20	1547	£60.00	£0.00	£0.00	£0.00	£60.00		LGA 1972 s134(4)
M Daniel	Repayment for new projector	1548	£256.08	£0.00	£0.00	£0.00	£256.08		LGA 1972 S111
Town and parish council websites	new website	1550	£671.00	£0.00	£0.00	£0.00	£671.00		LGA 1972 s142
			<b>£1,726.10</b>	<b>£29.25</b>	<b>£19.25</b>	<b>£33.77</b>	<b>£1,808.37</b>		
						Actual in bank		<b>£41,039.13</b>	

Reconciliations and payments were approved with cheques signed by Cllrs Line and White



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**03/2020 9b** To review figures at month 10 and agree any actions.  
**Noted**

**03/2020. No 10. FUTURE AGENDA ITEMS**  
None

The Council meeting closed at 20:50hrs.

*Date of next virtual meeting: 15<sup>th</sup> June 2020 at 7.30pm via Webex*

CHAIRMAN:-

15<sup>th</sup> June 2020

APPROVED MINUTES SIGNED VERSION HELD BY CLERK