

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 14<sup>th</sup> JUNE 2017 at 7.30pm IN THE VILLAGE HALL, TALBOTS END CROMHALL

**PRESENT:** Cllrs Roland Hobbs (RH) M Line (ML), Daren Jeffery (DJ), David White and Steve Aston (SA)  
In attendance:, D Dunning (Clerk) and Ward Councillor John O'Neill (JON)  
No member of public

It was announced that Cllr D White has resigned as a parish councillor.

### **NO. 1 APOLOGIES:**

No apologies were received  
Cllr A Gent (AG) was absent

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

There were no declarations of interest

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 24<sup>th</sup> May 2017 were accepted as a correct record of the meeting and signed by the Chair.

### **NO. 4 PUBLIC PARTICIPATION:**

Issued raised on behalf of members of public

Member of public had raised concerns about barbed wire in hedge at The Old Smithy and dangers to cyclists.

Member of public had raised concerns about lack of grass cutting on the two areas leading to The Royal Oak. The ivy has also not been addressed

**Action:** clerk to contract grass contractor

Member of public had raised concerns about fly tipping on verge at Greenside, Heathend

**Action:** clerk to report to Streetcare

### **No. 5. PLANNING APPLICATIONS**

**5a.** PT17/2024/F Windsor Cottage Cowship Lane Cromhall Wotton Under Edge South Gloucestershire  
Demolition of existing garage. Erection of two storey side extension to form garage and additional living accommodation. Refusal.

**Noted**

### **NO. 6 AGENDA ITEMS**

**6a** To consider query raised by public open spaces officer at SGC regarding open spaces land at the Burltons

**Resolved** not to agree to the adoption of any of the Public Open Space at the Burltons, nor will the council take over the on-going management of the Public Open Space.

**6b** To consider playground safety report and agree and actions

**Noted** no issues of concern

**6c** To consider costs of projector for use at meetings and agree any actions

**Resolved** to purchase Acer X115H. Cllr D White to action

**6d** To consider developing road safety project to install village gates to improve road safety for pedestrians  
Cllr O'Neill agreed to contact Rob Wiltshire at South Gloucestershire Council for advise on the installation of village gates

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## **6e** To consider a grant process

Council agreed in principle to adopting a formal grant process, subject to any approved amendments. Final decision deferred to next meeting

**Action:** Councillors to forward any amendments to the clerk by the end of June

## **6f** To consider a grant request from Cromhall Horticultural society

Deferred until formal process adopted.

## **6fi** Fairground site – update

Enforcement continue to action issues

## **6g.** Neighbourhood plan update

Despite leaving leaflet in the community shop there has been no responses. Community support is required to progress neighbourhood plan. Meeting agreed to wait and see the outcomes at Charfield before making any further decisions.

## **NO 7 REPORTS**

### **7a** To receive report from ward Cllr John O'Neill

South Gloucestershire Council has not heard from St Andrews School over their project to utilise S106 money from The Burltons.

### **7b.** To RECEIVE and NOTE a verbal report from the Clerk

- Actioned planning applications
- Updated Financial Regulations
- **10a** To consider ALCA email on Internal Audit for 2018 / 19 – written to ALCA
- **10d** To consider and agree insurance for Cromhall Parish Council due on 01/06/2017 contacted Came and Company
- Posted end of year return and received acknowledgement from Grant Thornton
- Arranged upload of all end of year documents and public notices to website
- Training events on Commons has been cancelled due to lack of numbers
- Attended Planning training on 10<sup>th</sup> June

### **7c.** To RECEIVE report on Townwell play area

**Noted**

### **7d.** To receive reports/feedback from any other events

Cllr Aston will co-ordinate access to school playing field for the fete and fun run on 17<sup>th</sup> June

Quarry meeting – Cllr Hobbs updated meeting main issues dust, access, landfill and suspension of community grants.

It was noted Dick Whittington is attending next Falfield Parish Council meeting on 20<sup>th</sup> June. Cllr Jeffery to attend

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## NO. 8. FINANCE

**8a** To receive financial update and AGREE and sign cheques.

Bank reconciliation May 2017									
Balance in bank at 1/05/17								£26,836.26	
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>			
			cheques cleared in April from 16/17		£750.00				
			Income	£0.00					
<b>balance in bank as at 31/5/17</b>								<b>£26,086.26</b>	
Items not yet cleared									
		From 2016/17	Half costs of grass cutting 15/16		£563.22				
		From April	Daphne Dunning Salary April		£470.11				
			HMRC April		£12.80				
			Cromhall Media		£200.00				
			Iain Selkirk		£80.00				
			Came and Company		£412.26				
			Tree and Country services		£660.00				
		From May (see below)	Daphne Dunning Salary May		£497.37				
			HMRC May (see below)		£23.80				
						£2,356.34			
<b>Actual financial position as at 30/4/17</b>								<b>£23,729.92</b>	
<b>Cheques for signing on 12th April 2017</b>									
<b>payments due in 2016/17</b>		<b>Net</b>	<b>Travel</b>	<b>Expenses</b>	<b>VAT</b>	<b>Total</b>			
HMRC	Tax for May	£23.80	£0.00	£0.00	£0.00	£23.80			LGA 1972 s112(2)

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Daphne Dunning	Salary May & expenses	£399.86	£20.52	£68.66	£8.33	£497.37		LGA 1972 s112(2)
John Hicks	Playground inspection	£51.30	£0.00	£0.00	£10.26	£61.56		LG(MP)A 1976 s19(3)
<b>TOTAL</b>		£474.96	£20.52	£68.66	£18.59	<b>£582.73</b>	<b>£582.73</b>	

It was noted improvements to footpaths at Hawkers Knapp will be undertaken by Cllrs Aston and Hobbs,

### No 9. FUTURE AGENDA ITEMS

The Council meeting closed at 20.50hrs.

*Date of next meeting:* 12<sup>th</sup> July 2017 at 7.30pm in the Village Hall, Talbots End, Cromhall.

CHAIRMAN:-

12<sup>th</sup> July 2017