

CROMHALL PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 14th FEBRUARY 2018 at 7.30pm IN CHARFIELD MEMORIAL HALL SPORTSMANS LOUNGE

PRESENT: Cllrs Mike Line (ML) chair, Roland Hobbs (RH), David White (DW), Daren Jeffery (DJ) and Steve Aston (SA)

In attendance: D Dunning (Clerk)

No members of public

NO. 1 APOLOGIES:

Apologies were received from Ward Councillor John O'Neill (JON)

NO. 2. DECLARATIONS OF INTEREST: in any items on agenda:

Cllr S Aston in item 5biii.

NO. 3. ADOPTION of the MINUTES:

Minutes of the meeting on 10th January 2018 were accepted and signed by Cllr Jeffery, chair of that meeting.

NO. 4 PUBLIC PARTICIPATION:

None

No. 5. PLANNING APPLICATIONS

5a. PT18/0087/F 9 Ducie Close Cromhall. Erection of two story rear extension to provide additional living accommodation.

Resolved to object to planning application on the grounds that in line with local plan H4A and H4B and statement 8.173 of the Local Plan, the proposed development is an over large extension which will be over-bearing and will result in loss of light and be detrimental to the amenities of the neighbouring property. It is also on the boundary of this adjoining property.

H4 Proposals for development within existing residential curtilages, including extensions to existing dwellings and new dwellings, will only be permitted where they:

A. Respect the massing, scale, proportions, materials and overall design and character of the existing property and the character of the street scene and surrounding area; and

B. Would not prejudice the amenities of nearby occupiers.

8.173 An over-large extension located on or near the boundary with adjoining properties can have an over-bearing effect and/or result in an unsatisfactory loss of light to habitable rooms to the detriment of the amenities of neighbouring occupiers. Similarly, inappropriately positioned windows can result in a loss of privacy to neighbouring occupiers.

5b Decided planning applications

5bi. PT147/5341/F Heathend Cottage Heathend. Erection of detached garage and carports with gym area over.

Approved with conditions

Noted

5bii. PT16/4903/F 11 Woodland Road Leyhill. Withdrawn.

Noted

To action any applications received after the agenda issues

5biii. PT17/5717/F 6 Townwell. To increase the height of an existing wall by adding a fence to a maximum of 2m

Approved with conditions

Noted

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NO. 6 AGENDA ITEMS

6a To agree any response to South Gloucestershire draft Climate Change Strategy for 2018 – 2023.

Council resolved to approve response prepared by Cllr Jeffery.

6b To receive update on gates project if available.

The clerk confirmed South Gloucestershire Council (SGC) are able to provide quotations for the installation of village gates and provide all licensing. Contact details passed to Cllr Jeffery.

Council has responded to a question from a member of the public about the gates.

Council resolved that Cllr Jeffery contact SGC to progress this project.

NO 7. CORRESPONDENCE

7a. South Gloucestershire Council is consulting on proposed changes to the Home Choice Re-housing policy. Consultation runs 12/1/18 until 6/4/18.

Noted

7b. South Gloucestershire Playing Pitches, Indoor and Built Sports Facilities Strategies consultation. Consultation runs until Tuesday 24th April 2018.

Meeting agreed councillors to provide any responses at next meeting.

7c. South Gloucestershire Council Local Plan 2018-2036: Consultation Document (Feb 2018). The Local Plan Consultation Document is available for comment between 5 February 2018 and 30 April 2018.

Cllr Jeffery to attend presentation by SGC on Thursday 22nd February 2018.

It was noted that the parish of Cromhall is identified in the proposed options for non-strategic growth.

The council has been approached by Aitchison Raffety who acted for Projectpart Homes who recently completed 11 homes in the village as they wish to speak to the council on a potential new proposal.

Meeting resolved to meet with Aitchison Raffety.

Meeting agreed councillors to provide any responses to the Local Plan at the next meeting.

7d. To note outcome of South Gloucestershire supported bus network consultation.

Council resolved to write and confirm that service 201 was in fact discontinued in December 2017.

7e. To note update on Superfast broadband

There are concerns that the additional housing in Charfield and Falfield will further degrade the internet service.

Council resolved to write and register that it is disappointed to note the lack of availability at Bibstone (on the Falfield cabinet approximately 2kms away) when a new cabinet has been installed at Talbots End less than 500m away.

7f. To note ALCA councils selected to attend royal garden party

Noted

NO 8 REPORTS

8a To RECEIVE Report from District Councillor

An email report was read out.

- A location for the new permanent VAS was agreed just before the Orchards. This places two VAS within a short distance and the parish council may wish to consider moving the one at Longcross.

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- Cromhall is identified as a non-strategic development location and will be investigated and assessed for future development.

Council resolved to request that the Longcross VAS is relocated to a suitable location on the Tortworth Road.

Meeting agreed to write to ward councillor John O'Neill following parishioners concerns that the illuminated Cromhall Chapel notice board is distracting to car drivers and poses a danger and further complaints that this large illuminated sign is not in keeping with the village.

8b. To RECEIVE and NOTE a verbal report from the Clerk

- Informed Benefice newsletter of £300 grant to be issued.
- Informed Citizens Advice of £100 grant to be issued.
- Sent 5Alive newsletter.
- Informed Cromhall media of updates required.
- Submitted precept request and received acknowledgement.
- Sent community engagement paperwork to Cllrs Aston and Hobbs.
- Informed SGC of council approval on bus diversions subject to publicity.
- Informed SGC that council did not support The Burltons play equipment being combined with play area at Townwell.
- Returned completed audit form to ALCA.
- Responded to request for information on allotments.
- Informed SAGC of footpath issues.
- Arranged new venue for February meeting as Cromhall village hall closed for repairs.
- Booked Cllr Jeffery on Local Plan meeting.
- Sent holding email to Aitchison Raffety Chartered Town Planning Consultants who want to speak to the council.
- Sent councillors details of owl box and trees from Sally Pattison SGC.
- Received advanced notification of S106 monies which will need consideration.
- Received email from member of public over concerns of affordable homes in the parish
- South Gloucestershire Council consultation on its draft Special Educational Needs and Disability (SEND) Strategy for 2018 – 2023 circulated. **Noted**

Meeting agreed an owl box should be requested for Hawkers Knapp if still available.

It was noted that the village hall improvements may mean the hall is still closed in March with an alternative venue required.

8c. To RECEIVE report on Townwell play area

Safer surface continues to be monitored, no change to report. The fencing of Walnut Tree House adjacent the play area is leaning and could pose a danger to children using the play area.

Council resolved to write to the owner to request the problem is rectified.

8d. To RECEIVE any other reports including:

i. Town and Parish Forum on Monday 22nd January 2018 attended by Cllr Aston

Noted

ii. Community Engagement Forum meeting 7th February 2018 attended by Cllr Hobbs

Committee has new chair. 7 burglaries in local area targeting jewellery and cash. A white van has been reported in the area removing scrap. Update on Police cover.

Noted

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iii. Quarry Liaison 13th February attended by Cllr Hobbs

Output down. Blast vibration monitoring well below agreed levels. Landfill start April 2018 with inert waste and regular environmental checks. 3 stoppages due to low levels of electricity. Open Day planned for summer to celebrate 100 years.

Noted

NO. 9. FINANCE

9a To receive financial update and AGREE and sign cheques.

Bank reconciliation January 2018									
Balance in bank at 1/1/18									£28,102.04
				IN	OUT	TOTAL			
					£1,016.25	£1,016.25			
		Expenditure							
				£0.00		£0.00			
		Income							
		balance in bank as at 31/1/18						£27,085.79	
Items not yet cleared									
		Cromhall Parish Hall and Recreation Trust					£57.00		
		HMRC January(see below)					£32.00		
		Daphne Dunning pay January (see below)					£489.81		
		Grant cheque Cromhall Flower Show					£300.00		
		Grant cheque St Andrews School					£500.00		
		Grant cheques Cromhall Village Hall					£300.00		
						£1,678.81			
		Actual financial position as at 31/12/17						£25,406.98	
Cheques for signing on 9th August 2017									
			Net	Travel	Expenses	VAT	Total		
HMRC		Tax for January	£32.00	£0.00	£0.00	£0.00	£32.00		LGA 1972 s112(2)
Daphne Dunning		Salary January & expenses	£432.55	£20.52	£36.74	£0.00	£489.81		LGA 1972 s112(2)
Charfield Memorial hall		Room hire February meeting	£12.25	£0.00	£0.00	£0.00	£12.25		LG(MP)A 1976 s19(3)
SLCC		Project mgt training clerk	£90.00	£0.00	£0.00	£18.00	£108.00		LGA 1972 s111

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Hirst signs		playing field signs	£68.45	£0.00	£0.00	£13.69	£82.14		
							£724.20		
Citizens Advice S. Glos.		Grant	£100.00	£0.00	£0.00	£0.00	£100.00		LGA 1972 S137
Benefice newsletter		Grant	£300.00	£0.00	£0.00	£0.00	£300.00		LGA 1972 s137
							£400.00		
	TOTAL		£1,035.25	£20.52	£36.74	£31.69	£1,124.20	£1,124.20	

Council **resolved** that in accordance with its powers under section 137 and 139 of the Local Government Act 1972, it should incur the expenditure above which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure amounting to £400.

Accounts authorised and approved by council.

Cllrs Line and Hobbs signed the cheques.

Council resolved due to uncertainty over ALCA audit service to appoint Iain Selkirk as internal auditor as cost of £85.

9b. To receive figures for Q3 and agree any actions
Q3 figures accepted and approved.

9c. To review risk register and agree any actions.
Council reviewed and approved risk register noting GDPR may have an impact once requirements are known.

9d. To review action plan and linked business plan and agree any actions
Meeting agreed details of village gates project to be added to business plan once known.

No 10. Future meetings

10a To receive notification of any meetings
SGC Local Plan 22nd February 2018 Cllr Jeffery.

FUTURE AGENDA ITEMS

Orchards

The Council meeting closed at 20.55hrs.

Date of next meeting: 14th March 2018 at 7.30pm venue to be confirmed.

CHAIRMAN:-

14th March 2018