

# CROMHALL PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 14<sup>th</sup> AUGUST 2019 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), Mark Daniel (MD) Mike Line (ML) – chairman  
In attendance: D Dunning (Clerk) and 5 members of public

**08/2019. No 1 APOLOGIES:**

Apologies were received and accepted from Cllr Jeffery. Cllr Aston was absent

**08/2019. No 2 DECLARATIONS OF INTEREST:** in any items on agenda:

**None**

**08/2019. No. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 10<sup>th</sup> July 2019 were accepted as a true record and duly signed by the chair.

**08/2019. No. 4 PUBLIC PARTICIPATION:**

Concerns were raised over the dangers caused by the lack of white lines delineating the end of the old road by New Cottages and the main Bristol Road following a near miss with scooters. A map was provided. A concern was raised by the pinch point caused by parking at the Chapel which is resulting in the wing mirrors of lorries hitting the wall of a house which could cause damage. The council agreed it would support an investigation into possible options. Full details will be forwarded to the Clerk. Representatives from the village Hall committee confirmed they would be interested in joining in with arranging events for VE Day celebrations and suggested a 40s themed night. There was a general hope that other groups or businesses in Cromhall would wish to come together to arrange events.

**08/2019. No. 5. PLANNING.**

**08/2019 5ai.** P19/09768/NFU Barn At Bibstone Farmhouse Tortworth Road Cromhall South Gloucestershire GL12 8AE. Prior Notification under Part 3 Class R of a flexible change of use from an agricultural building to a Class B1 (business) building from October 2019.

**Noted**

**08/2019 5aii.** To record submitted response to P19/09056/F Land Adjacent To New Cottages Cromhall. Erection of 3 No dwellings with access parking and associated works.

*This site is in an extremely prominent position within the settlement boundary and is adjacent to Allotment Row cottages which are locally listed due to their traditional architectural detailing and vernacular, which SGC Conservation Officer noted 'are characteristic of estate cottages with steep roof pitches, modest scale, spacing strong solid-void ration and the delicate nature of the design elements.' The position of the site means the proposal has the potential to impact both these heritage assets and the character and distinctiveness of this part of the village (Policy CS9). Whilst in principle the council is not opposed to 'a contemporary rather than pastiche design' allowing a clear distinction between the adjacent Allotment cottages, it has concerns over the appropriateness of the design, density and layout of this proposal and its impact on the residential amenity of both Allotment Row and Ducie Close and the wider village context (Policy CS1). Demographic trends show the population is ageing, increasing the demand for smaller size (accessible) housing Policy CS17:10.23 plus demand for affordable housing (Policy CS18) yet this proposal is for 3 x 3 bed dwellings and is unlikely to be reflecting local need.*

*References is made to recent development at the Burltons located opposite the site. The Burltons development, which has no access onto the Bristol Road, is predominately screened behind tall boundary hedging which acts to soften its visual appearance. In contrast this development has no such screening or green buffer along the street. It has car parking immediately to the front of the dwellings which is not in keeping with the surroundings and likely to cause a negative visual impact. Cars will be prominent as occupiers will be car dependant due to poor public*

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transport or local amenities. Indeed, in a previous failed application for the site, the Inspector considered large access opening to the site would remove the 'pleasing sense of enclosure and continuity' along the street scene. Furthermore, the council has found no evidence of any integrated soft landscape proposals or net contributions to tree cover in the locality (particularly in urban areas) or consideration of biodiversity or adequate space for recycling and composting (CS1). There does not appear to be any energy conservation measures or renewable and/or low carbon energy proposals (CS4).

The council is extremely concerned over the proposed access onto the Bristol Road. Not only is this road subject to constant HGV traffic and regular speeding, the suggested access is sandwiched between a crossroads and brow with limited vision in one direction and junction and bend in the other. In addition, the proposal will impact pedestrians including school children and the more elderly as it will cross the main pavement potentially causing safety issues. The applicant states that unrestricted off-road parking is available adjacent to the site, presumably referencing Allotment Row. Parking in this location is often at a premium.

**08/2019 5a.iii.** To note applications for new premises licences under the Licensing Act 2003 for the following:  
Shanleigh Cabaret Bar & Kitchen, Unit R3, Riverside Leisure, Yate, Bristol BS37 4AS  
Memo's Breakfast & Kebabs, The Centre, Shire Way, Yate, BS37 8YS  
Gloucestershire Football Association Ltd, Oaklands Park, Gloucester Rd, Almondsbury, Bristol BS32 4AG  
Tudor Raj Restaurant, 49 Rounceval Street, Chipping Sodbury, Bristol BS37 6AS

**Noted**

**08/2019 5a.iv.** P19/09962/TRE 8 Meadow Road Leyhill Wotton Under Edge. Work to reduce crown by 3.5m to 1 no. lime tree covered by SGTPO/16/06 dated 14<sup>th</sup> November 2006.

**Noted**

### **08/2019 5b. Planning decisions**

**08/2019 5bi.** P19/4826/F Spring Cottage Jubilee Lane Cromhall Wotton Under Edge South Gloucestershire. Erection of single storey side extension to existing outbuilding to facilitate conversion to 1 no. dwelling with associated works. Refusal

**Noted**

**08/2019 5bii.** P19/3070/MW Land Opposite Cromhall Quarry Woodend Lane Cromhall South Gloucestershire GL12 8AA. Continued use of land for the storage, screening and processing of topsoil, hardcore, rock, clay, sand, and subsoils under planning permission (PT13/1462/MW). Approved with conditions

**Noted**

**08/2019 5biii.** P19/7003/PNA Land to the west of Rectory Lane Cromhall. Prior notification of the intention to erect an agricultural building for housing cattle and agricultural storage. Refusal

**Noted**

### **06/2016 5c. Planning enforcement**

**None.**

### **08/2019. No. 6 ITEMS FOR ACTION**

**08/2019 6a.** To received update from Cllr Aston and agreed any actions on village maintenance including:

- road verge project
- fencing at school playing fields as per lease agreement.

**Deferred** to next meeting although it was noted that the fencing at the school playing fields only requires minor repairs and some vegetation had been cleared around stiles in the village.

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**08/2019 6b.** To receive suggestion to purchase a defibrillator and agree any actions.  
After careful consideration agreed the council would not progress any purchase.

**08/2019 6c.** To review and update existing Business plan  
Councillors agreed to review the objectives for 19/20 by the September meeting.

**08/2019 6d.** To receive suggestions relating to the installation of a water fountain and agree any actions.  
**Deferred** to next meeting.

**08/2019 6e.** To receive notification that NALC has updated its model financial regulations for 2019 and agree any actions  
Councillors agreed to review changes made by the Clerk for approval in September. It was noted that updated financial information needs to be included in the councils Standing Orders which will be reviewed by council in September.

**08/2019 6f.** To agree clerk's attendance at the South West Regional Training Seminar in Cheltenham on Wednesday 30 Oct 2019 cost £90  
**Resolved** to approve attendance.

**08/2019 6g.** To receive for information on gates project, if received from South Gloucestershire Council  
**No information or paperwork received from South Gloucestershire Council despite requests.**

**08/2019 6h.** To approve training and development policy  
**Resolved** to approve training and development policy.

## **08/2019. No 7 ITEMS TO NOTE**

**08/2019 7a.** To note clerk's attendance at the Cyber protection briefing on 17/09/19 (no cost)  
**Noted**

## **08/2019/ 8. REPORTS**

**08/2019. 8a** To RECEIVE Report from Ward Councillor  
**None**

**08/2019. 8b.** To RECEIVE and NOTE a verbal report from the Clerk

- Circulated details of lease agreement for school playing fields to councillors as requested.
- Chased Shaun Wilson again over paperwork for gates project, no response.
- Responded to member of public.
- Responded to a request for grant information
- Submitted 5-Alive article re ideas for VE day event and arranged article for the website.
- Updated website re Rectory Land extended closure until the 16 August
- Requested dedicated web page for information on councillors – will chase as should have been actioned by last week.
- Registered council for LCAS Foundation level with NALC - £50 registration fee.
- Updating policies.
- Updated Financial Regulations.
- Arranged for Ian Southcott Cemex to attend meeting and give a presentation on 9<sup>th</sup> October. Cemex plan to hold a public display of the proposals at the quarry on Friday, October 11<sup>th</sup> and Saturday, October 12<sup>th</sup>; this will also include tours of the quarry. Full details and timings will be publicised in due course.
- Populated notice board with information and displayed draft minutes.
- Phoned HMRC to sort out payroll issues

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Circulated emails:

- Tortworth Parish Meeting Minutes June Meeting
- Chief executive's bulletin
- Weed control
- Hinkley Point C: consultation on cooling water - July UPDATE
- Consultation letter for P19/09056/F Land Adjacent To New Cottages Cromhall
- News release - Climate emergency declared by West of England Combined Authority
- Townwell Green
- Planning Review Update
- July VCH Gloucestershire newsletter
- Heritage Open Days - 13 to 22 September 2019
- Avon Valley Railway Celebration weekend 3 and 4 August
- Article - Frome Valley Voice
- West of England JSP
- In Short - July 2019
- Notification of ALCA Annual General Meeting
- Voluntary Sector Service Ebulletin for August
- Planning Review Update
- Bristol Airport - Invitation to participate in an Airspace Change workshop

**08/2019. 8c** To RECEIVE report on Townwell play area  
No problems to report.

**08/2019. 8d** To RECEIVE any other reports.  
Cllr Daniel reported on Good Councillor training

**08/2019. No 9. FINANCE**

**08/2019 9a** To receive financial update and AGREE and sign cheques

Bank reconciliation July 2019 - as per bank statement							
Balance in bank at 1/07/19							£41,245.47
			IN	OUT	TOTAL		
		Expen. this month		£642.68	£642.68		
		prev month expen.			£0.00		
		Income	£0.00		£0.00		
			£0.00	£642.68	£642.68		
Balance as at 29/07/19							£40,602.79
Uncleared cheques							
		1489		£150.00			
		1498		£300.00			
				<b>£450.00</b>		Actual	<b>£40,152.79</b>

Cheques for signing August 2019							
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			Net	Travel	Expenses	VAT	Total		
TRACCS South West Limited	1503	Grass cutting June	£250.00	£0.00	£0.00	£50.00	£300.00		Highways Act 1980 s96
		Grass cutting July	£275.00	£0.00	£0.00	£55.00	£330.00	<b>£630.00</b>	Highways Act 1980 s96
S Aston	1504	Wood for handrail	£6.98	£0.00	£0.00	£0.00	£6.98		LG(MP)A 1976 s19(3)
HMRC	HMRC overpaid £76.2 (- £38.4=£37.80)	tax July £38.40	£0.00	£0.00	£0.00	£0.00	£0.00		LGA 1972 s112(2)
HMRC	HMRC overpaid £37.80 (- £34=£3.80)	tax August £34.00	£0.00	£0.00	£0.00	£0.00	£0.00		LGA 1972 s112(2)
Daphne Dunning	1505	Salary July & expenses	£457.94	£35.78	£6.75	£0.00	£500.47		LGA 1972 s112(2)
Daphne Dunning	1506	Salary August & expenses	£440.76	£23.85	£6.75	£0.00	£471.36		LGA 1972 s112(2)
South Gloucester shire Council	1507	Localism charges	£156.36	£0.00	£0.00	£31.27	£187.63		highways act 1980 s96
NALC	1508	LCS registration fee	£50.00	£0.00	£0.00	£0.00	£50.00		LGA 1972 s143
			<b>£1,637.04</b>	<b>£59.63</b>	<b>£13.50</b>	<b>£136.27</b>	<b>£1,846.44</b>	<b>£1,137.45</b>	
	<b>TOTAL</b>						Actual	<b>£39,015.34</b>	

Reconciliations were approved and cheques signed by Cllr Line and White

**08/2019 9b** To receive Q1 figures and agree any actions

**Resolved** to approve Q1 figures

**08/2019. No 10. FUTURE AGENDA ITEMS**

Hedges and pavements

The Council meeting closed at 20.23hrs.

*Date of next meeting:* **11<sup>th</sup> September 2019 at 7.30pm in Cromhall Village Hall**

CHAIRMAN:-



11<sup>th</sup> September 2019