

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 11<sup>th</sup> JULY 2018 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), Steve Aston (SA) and Roland Hobbs (RH).  
In attendance: SG Ward councillor John O'Neill and D Dunning (Clerk)  
1 member of public

Meeting elected Cllr White as chair

### **NO. 1 APOLOGIES:**

Apologies were received from Cllrs Jeffery and Line

### **NO. 2. DECLARATIONS OF INTEREST:** in any items on agenda:

None

### **NO. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 13<sup>th</sup> June 2018 were accepted as a true record and duly signed by the chair of that meeting Cllr White.

### **NO. 4 PUBLIC PARTICIPATION:**

The poor provision of broadband at Bibstone and ongoing discussions with Openreach were raised. SG Cllrs O'Neill and Claire Young are raising questions with South Gloucestershire Council cabinet.

### **No. 5. PLANNING APPLICATIONS**

**5a.** PT18/1456/F Fiddlers Bottom Abbotside Cromhall Wotton Under Edge South Gloucestershire.  
Erection of rear single storey ground floor extension over existing lower ground floor, first floor side and rear extension to provide additional living accommodation. Extension of existing decking area.  
Approve with Conditions.

**Noted**

**5bi.** To note Appeal decision APP/P0119/C/17/3184447 The Orchards, Bristol Road, Cromhall, Wotton-under-Edge, Gloucestershire, GL12 8AB

Summary of Decision: The appeal is dismissed and the enforcement notice is upheld with corrections.

**Noted – compliance is required within three months.**

### **NO. 6 AGENDA ITEMS**

**6a** To agree new term for existing trustee for Poors Allotment

**Resolved** to approve the re-appointment of Caroline Massey for a further 4-year term.

**6b** To receive South Gloucestershire Council quotation for village gates and consider any legal information (if received) and agree any actions on this speed reduction project  
Meeting agreed gates should be of plastic construction and councillors will need to take responsibility for cleaning.  
Agreed in principle to progress this project based on the costs supplied subject to receiving legal costs. Further agreed Cllr Jeffery to work with SGC as project lead.

**6c.** Verbal updated on broadband issues affecting Bibstone and agree any actions  
Covered under public participation with on-going discussions.

**6d.** To consider and adopt:

- Data Protection Policy

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- Email contact privacy policy
- Privacy notice for residents

Cromhall Parish Council recognises its responsibility to comply with the General Data Protection Regulations (GDPR) 2018 which regulates the use of personal data and is continuing to progress full compliance. Clerk to liaise with website provider to ensure website compliant.

**Resolved** to adopt policies.

**6e.** To consider dedicated emails for councillors

**Resolved** all councillors to use a dedicated email account. Email format to be 'initial''surname'@cromhallpc@chosen provider

**6f.** To consider bus provision for KLB school children in Cromhall and agree any actions

**Deferred**

## **NO 7. CORRESPONDENCE**

**7a.** To review the state of the green at top of the Burltons development and agree any actions  
It was noted the area has been strimmed. SG Cllr O'Neill to follow up landscaping.

**7b.** To receive Bromley Heath Viaduct Evaluation Survey

**Noted**

## **NO 8 REPORTS**

**8a** To RECEIVE Report from District Councillor

- Correspondence from a resident unhappy with speeding in Cromhall. A meeting is to be arranged for Saturday and a parish councillor will attend if available.
- Public enquiry into Warners Court which includes a feasibility report into Charfield rail station.
- Liaison groups being convened with intention of outline planning submissions over the summer for 1000 houses in Charfield.
- Road resurfacing in Charfield likely in October.
- New pedestrian crossing in Charfield should be operational soon.

**8b.** To RECEIVE and NOTE a verbal report from the Clerk

- Sent letter of complaint on quality of grass cutting.
- Reported footbridge problems to Rights of Way.
- Written and chased legal department at South Gloucestershire Council over agreement for village gates.
- End of year accounts and associated paperwork fully available on the website.

Circulated correspondence

B4058 update

Inspiring Women: the legacy of the First World War in South Gloucestershire Project

Sunday 11th November 2018 - Remembrance 100 Events

Community Fibre Partnership

NALC Annual Conference 2018

Engagement Forum minutes

South Gloucestershire Ebulletin July 2018

70 Years of NHS film screening

Avon & Somerset Police & Crime Commissioner News Update

Agenda for Town & Parish Council Forum Tuesday 17th July 2018

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**8c.** To RECEIVE report on Townwell play area  
No issues to report

**8d.** To RECEIVE report from meeting with Hawk and Owl Trust  
Hawkers Knapp not suitable for little owl box. Other locations have been identified and Tortworth Estate will be contacted.

**Noted**

**8e.** To RECEIVE any other reports.  
None

## NO. 9. FINANCE

**9a** To receive financial update and AGREE and sign cheques.

Bank reconciliation June 2018								
Balance in bank at 1/6/18								£33,385.13
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>		
		expenditure this month			£1,105.70	£1,105.70		
		prev month expenditure				£0.00		
		Income				£584.80		
<b>balance in bank as at 30/6/18</b>								<b>£32,864.23</b>
Cheques not yet cleared								
		1410 Cromhall flower show (17/18)					£300.00	
		1443 Tree & Country services					£300.00	
						£600.00		
								<b>£32,264.23</b>
<b>Cheques for signing</b>								
			<b>Net</b>	<b>Travel</b>	<b>Expenses</b>	<b>VAT</b>	<b>Total</b>	
HMRC		Tax for June (estimate)	£33.80	£0.00	£0.00	£0.00	£33.80	LGA 1972 s112(2)
Daphne Dunning	1449	Salary June & expenses	£419.44	£20.52	£47.90	£8.23	£496.09	LGA 1972 s112(2)
South Glos Localism	1446	April-June	£139.23	£0.00	£0.00	£27.84	£167.07	LG(MP)A 1976 s19(3)
ICO	1448	data protection	£40.00	£0.00	£0.00	£0.00	£40.00	LGA 1972 s143
Tree and Country care services	1447	grass cutting June 903	£250.00	£0.00	£0.00	£50.00	£300.00	Highways Act 1980 s96
	<b>TOTAL</b>		£882.47	£20.52	£47.90	£86.07	£1,036.96	
<b>Actual financial position as at 30/6/18</b>								<b>£31,227.27</b>

**Accounts authorised and approved by council.**

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Cllrs Hobbs and White signed the cheques.

## **No 10. Future meetings**

**10a** To receive notification of any meetings

Town and Parish Forum 17<sup>th</sup> July 2018 Poole Court 9.30am

## **11. FUTURE AGENDA ITEMS**

None

The Council meeting closed at 20.550hrs.

*Date of next meeting:* **8<sup>th</sup> August 2018 at 7.30pm in Cromhall Village Hall**

CHAIRMAN:-

8<sup>th</sup> August 2018