

# CROMHALL PARISH COUNCIL

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## MINUTES OF THE PARISH COUNCIL MEETING HELD WEDNESDAY 10<sup>th</sup> OCTOBER 2018 at 7.30pm IN CROMHALL VILLAGE HALL

**PRESENT:** Cllrs David White (DW), Daren Jeffery (DJ) Mike Line (ML) and Roland Hobbs (RH).  
In attendance: SG Ward councillor John O'Neill and D Dunning (Clerk)  
2 members of public

### **10/2018. No 1 APOLOGIES:**

Apologies were received from Cllr Steve Aston (SA) and approved by council.

### **10/2018. No 2 DECLARATIONS OF INTEREST:** in any items on agenda:

**None**

### **10/2018. No. 3. ADOPTION of the MINUTES:**

Minutes of the meeting on 8<sup>th</sup> August 2018 were accepted as a true record and duly signed by the chair.

### **10/2018. No. 4 PUBLIC PARTICIPATION:**

Concerns were raised again over speeding, vehicles using road as a short-cut and large lorries using Spring Lane to Cromhall Lane. This is a narrow lane with no passing places, no pavements and pedestrians including children. Large lorries regularly get stuck. The problems is getting worse. Lorry restriction signage was again request, ward Cllr O'Neill to try and resolve this problem.

Concerns were raised over unfinished broadband installation. All equipment has been left but after problems, BT Openreach have not returned to complete work.

### **10/2018. No. 5. PLANNING**

#### **10/2018. 5a Applications**

**None**

#### **10/2018. 5b Planning Decisions**

**10/2018. 5bi.** PT18/3736/TRE Land to front of 22 The Burltons Cromhall. Work to crown lift 1no beech tree to a height of 1.7metre. Approved with conditions

**Noted**

**10/2018. 5bii.** PT18/1512/F Bibstone Farmhouse Tortworth Road Cromhall South Gloucestershire GL12 8AE Demolition of 1no. existing agricultural building. Conversion of 3no. barns to 3no. dwellings with access and associated works. Split decision.

**Noted**

#### **10/2018. 5c. Enforcement complaints**

**10/2018. 5ci.** COM/18/0844/OD 3 Bibstone Villas Bristol Road. Internal and external work to property.

**Noted**

**10/2018. 5cii.** COM/18/0845/OD Hillcrest Tortworth Road. Internal and external work to property

**Noted**

### **10/2018. No. 6 AGENDA ITEMS**

**10/2018. 6a** To review and agree grant process for 2018

**Resolved** same process as last year with details published on website and noticeboard. Clerk to advise interested community groups. Applications for grants need to be made between 1<sup>st</sup> November to 31<sup>st</sup> December 2018 and submissions will be considered by the parish council at its January 2019 meeting.

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10/2018. 6b To receive update on village gates project and agree any actions  
Cllr Jeffery confirmed prices for plasticised gates had been requested and costs are awaited. South Gloucestershire Council (SGC) Legal Services can only be instructed by Property Services, ward Cllr J O'Neill to confirm contact details for Clerk to action.

## 10/2018. No 7. CORRESPONDENCE

10/2018. 7a. To consider request from member of the public regarding ANPR camera systems in Cromhall  
The publically available presentation on Whiteshill and Ruscombe parish council website was shown and the matter discussed. **Resolved** not to pursue the matter as the costs are prohibitive and outside the council's budgets.

10/2018. 7b. To consider South Gloucestershire Council consultation on its Schools and Special Educational Needs and Disabilities Budget for 2019-2020.

**Noted**

10/2018. 7c. To receive request from a member of the public for a wreath or message to lay at CWGC cemetery on the outskirts of Budapest

**Resolved** to send a message. Cllr White to action.

10/2018. 7d. To consider South Gloucestershire Council consultation on draft statement of principles Gambling Act 2005

**Noted**

10/2018. 7e. To note request for information regarding footpath by Hunters Hall

This green lane footpath is the responsibility of South Gloucestershire Council and is not always maintained. Clerk to write to SGC.

10/2018. 7f. To note little owl box has been sited around Quartzite Quarry

**Noted**

## 10/2018. No 8 REPORTS

10/2018. 8a To RECEIVE Report from District Councillor

- Consultation on speed reduction to 40mph on Down Road B4058 eastwards of entrance to Cromhall completed. B4058 Bagstone to Cromhall speed reduction being considered as this is the last section at 50mph.
- 4-14<sup>th</sup> November exhibition of knitted poppies in Charfield.
- Continuing applications for further housing in Charfield.
- Traffic calming to be considered in Charfield.
- Various sites being considered for potential Charfield station parking.
- The revised Joint Transport Plan due January 2019 will include Charfield station and Junction 14 (plan to add a further bridge with 4 lanes of traffic to ease congestion).
- Site meeting with SGC and some Cromhall councillors and residents discussed broadband issues at Bibstone. Costs of installation for homes not being upgraded is now £90K. Productive meeting but no answers forthcoming and contractor appears free to choose areas to upgrade.

10/2018. 8b. To RECEIVE and NOTE a verbal report from the Clerk

It was noted that the PCC had requested information on any parish council events to mark 100 years since the end of WW1, no events are planned. Cllr Line will lay a wreath at the Remembrance Service.

Circulated planning letter noted.

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Budgets will be considered next month.

Circulated email correspondence:

FW: Consultation letter for PT18/2948/O Hunters Hall Bristol Road Cromhall  
 FW: works at Mangotsfield  
 FW: VAS  
 FW: South Gloucestershire Council - Climate Change Strategy 2018-2023 - Requested update  
 FW: JSP  
 FW: [SGMRG] Open Days in September  
 FW: South Gloucestershire Heritage Partnership Meeting, 5th October 2018  
 FW: Agenda Parish Meeting Tuesday 4th September  
 FW: South Gloucestershire Parish Councillors - Please come to the West of England Rural Network's AGM at 3pm on Tuesday 18th September 2018  
 FW: The Bristol Conservation Volunteers September Programme  
 FW: ALCA AGM 6th October 2018  
 FW: Future Bright  
 FW: TOWN AND PARISH COUNCIL FORUM - DRAFT MINUTES - 17.7.18 & PRESENTATIONS  
 FW: Tortworth Parish Meeting Minutes#  
 FW: NPPF  
 FW: Town & Parish Council Consultation - Proposed Changes to the Council Tax Setting Report in 2019/20  
 FW: Innovate & Inspire - South Gloucestershire Council Conference 2018  
 FW: New badger cull zones could include Avon for the first time  
 FW: CALLING NOTICE - ENVIRONMENTAL LINK GROUP MEETING - 23rd OCTOBER 2018  
 FW: You are invited to an event to mark the South Gloucestershire in the First World War Project

**10/2018. 8c.** To RECEIVE report on Townwell play area

Fence repaired at adjacent property to play area. Grass cutting remains poor in the play area with areas left uncut when strimming. Meeting agreed regime for play area needs review.

**10/2018. 8d.** To RECEIVE verbal report from Community engagement forum meeting

Sheds have been broken into at Westend.  
 Scrap metal is being targeted again and removed from premises.

**10/2018. 8e.** To RECEIVE any other reports.

Cllr White has been appointed chair of the Pools Allotment following the death of the former chair. Charity plans to give Christmas gifts of £25 to eligible residents. Meeting agreed to send a letter of condolence following the death of Eric Scolding.

**10/2018. No. 9. FINANCE**

**10/2018. 9a** To receive financial update and AGREE and sign cheques.

Bank reconciliation September 2018							
Balance in bank at 1/7/18							£32,864.23
			IN	OUT	TOTAL		
BANK BALANCES NO LONGER AVAILABLE FROM BRANCH. STATEMENTS RECEIVED QUARTERLY							
Revised after bank statement received 10/10/18	expenditure this month			£507.07	£507.07		
	prev month expenditure				£0.00		
	Income	£0.00			£0.00		
in account 31/7/18							£32,357.16

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Cheques not yet cleared										
		1410 Cromhall flower show (17/18)					£300.00			
		1443 Tree & Country Care					£300.00			
		1449 D Dunning					£496.09			
						£1,096.09				
<b>Actual as at 31/7/18</b>							<b>£31,261.07</b>			
<b>To Note cheques signed for August</b>										
			<b>Net</b>	<b>Travel</b>	<b>Expense s</b>	<b>VAT</b>	<b>Total</b>			
St Andrews school	1453	school grass cutting	620.76	0.00	0.00	0.00	620.76		Highways Act 1980 s96	
Tortworth Estate	1454	rent	200.00	0.00	0.00	0.00	200.00		LG(MP)A 1976 s19(3)	
Tree & Country care	1455	grass cutting Aug	250.00	0.00	0.00	50.00	300.00		Highways Act 1980 s96	
South Glos Council	1456	Localism	£139.23	£0.00	£0.00	£27.84	£167.07		Highways Act 1980 s96	
HMRC	1457	tax Aug	£33.80	£0.00	£0.00	£0.00	£33.80		LGA 1972 s112(2)	
Daphne Dunning	1458	Salary Aug & expenses	£440.05	£20.52	£6.75	£0.00	£467.32		LGA 1972 s112(2)	
	<b>TOTAL</b>		<b>£613.08</b>	<b>£20.52</b>	<b>£6.75</b>	<b>£27.84</b>	<b>£668.19</b>			
Bank balance as at 31/7/18										
				<b>IN</b>	<b>OUT</b>	<b>TOTAL</b>			<b>£32,357.16</b>	
			expenditure this month		£489.46	£489.46				
			prev month expenditure		£825.89	£825.89				
			Income	£10,099.00		£10,099.00				
<b>In account as at 30/9/18</b>							<b>£41,140.81</b>			
<b>September 2018</b>										
Cheques not yet cleared										
	see below	1443 Tree & Country Care					£300.00	This chq is lost		
		1453 St Andrews School					£620.76			
		1454 Tortworth Estate					£200.00			
		1455 Tree and Country Care					£300.00			
		1456 SGC					£167.07			
		1457 HMRC					£33.80			
		1458 D Dunning					£467.32			
						£2,088.95				
<b>Actual as at 30/9/18</b>							<b>£39,051.86</b>			
*Tree and Country Care have confirmed cheque 1443 £300 for May grass cutting has never been received (lost in post). This is a replacement										
cheques for signing										
HMRC	1460	tax Sept	£21.40	£0.00	£0.00	£0.00	£21.40		LGA 1972 s112(2)	

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Daphne Dunning	1461	Salary Sept & expenses	£390.64	£10.26	£20.15	£0.00	£421.05		LGA 1972 s112(2)
Roland Hobbs	1459	Play area key cut for grass contractor	£6.50	£0.00	£0.00	£0.40	£6.90		LGA 1972 s111
Tree & Country care	1462	grass cutting Sept	125.00	0.00	0.00	25.00	150.00		Highways Act 1980 s96
Tree & Country care *		grass cutting from May chq 1443	250.00	0.00	0.00	50.00	300.00		Highways Act 1980 s96
			<b>£793.54</b>	<b>£10.26</b>	<b>£20.15</b>	<b>£75.40</b>	<b>£899.35</b>		
							<b>Actual</b>	<b>£38,452.51</b>	

**Accounts authorised and approved by council.**

Cllrs Line and White signed the cheques.

**10/2018. No 10. FUTURE AGENDA ITEMS**

Budgets

Telegraph poles

The Council meeting closed at 20.50hrs.

*Date of next meeting:* **14<sup>th</sup> November 2018 at 7.30pm in Cromhall Village Hall**

CHAIRMAN:-

10<sup>th</sup> October 2018